

MELSONBY PARISH COUNCIL

Clerk to Parish Council:

Email: melsonbyp8@gmail.com

Melsonby Parish Council c/o 14 Twinsburn Road, Heighington DL5 6RL

Public Notice Under Schedule 12, Local Government Act 1972

AGENDA

To be held on Wednesday 19th November 2025 at 6.30pm
In the St James Church, Melsonby

Dear Councillors: Gordon Angus (GA) (Chair); Vince Elrington (VE) (Vice Chair); Bill Nixon (BN); Judith Stansfield (JS); Brian Bottle (BB); Tanya Henderson (TH); Steven Turner (ST). You are summoned to attend the above meeting for the purpose of transacting the following business:

From: Jenny Pears (Clerk)

1. Apologies

2. Declarations of interest

Councillors are invited to declare any personal and/or prejudicial interests in matters appearing on the agenda and the nature of their interest.

3. Minutes of last meeting

Chair to approve and sign minutes of the last meeting held on 1st October 2025.

4. Progress Update

- a. NYC Councillor update
- b. Community Speed watch and VAS update from Andrew Wilson – Speed Watch Co-ordinator
 - i. Additional signage around the village green and Moor Road
 - ii. Working with other Parishes to collate data
 - iii. Writing to farmers
- c. 35 Church Row, public footpath
- d. Meeting with Steve Barker
- e. Burial ground review – Remedial work
- f. Village Planters
- g. Planning Concerns
- h. Finger sign on the path to the north of the school is missing
- i. Wall behind the church
- j. Road Safety Advice Surgery 3rd July 2025
- k. Play Park inspections
- l. Play Park bench and fence
- m. Bank accounts
- n. Redundant lamp post
- o. Parish precept 26/27
- p. Willow tree on the corner of St James Close Melsonby and Moor Road – email received
- q. Rabbit burrows at Moor Road Play Park
- r. Resurfacing of road to St James Close
- s. Request to NYC for additional lighting
- t. Beck to be cleared

5. Matters Arising (Received since the last meeting)

- a. VAS contract renewal
- b. Grass Cutting contract 2026/27
- c. Business Continuity Plan
- d. Broken footpath post by school entrance
- e. What goes on In Melsonby email

- f. Meeting with STAG in response to issues raised
- g. Site visit at Nursery Bungalow
- h. Vehicle mounting the curb on Moor Road
- i. Replacement printer/copier
- j. Christmas eve event

6. Finance

Clerk to provide budget report up to 24th October 2025 see Appendix – emailed to Councillors prior to meeting.

- a. Cheques to sign: See appendix
- b. Budget, Expenditure and Income (inc. bank balance)

7. Planning Applications and decision notices

See Appendix for details.

8. Correspondence

Correspondence received and dealt with by Clerk since last meeting in October 2025 See Appendix for details.

9. Any Other Business

10. Public participation

Opportunity for residents to bring matters to the attention of the Parish Council.

11. Items for future agenda

Opportunity for Councillors to bring up items to be included in next meeting's Agenda.

12. Date of next meeting

Wednesday 21st January 2026 at 6.30pm

Appendix

Planning Applications received since the last meeting on 1st November 2025:

ZD25/00539/FULL	Harelands Courtyard Offices Moor Road	Full planning permission for 2 x single storey office extensions (part retrospective)
ZD25/00601/LBC	Melsonby Methodist Primary School West Road	Listed building consent for replacement of duo-pitched roof covering, rainwater goods to 2no. elevations with like-for-like replacements and removal and re-fixing of coping stones to 2no.gable parapets
ZD25/00592/FULL	Millgarth Jagger Lane	Full planning permission for change of use of land from agricultural to donkey paddock and erection of stable block

Decision notices received since the last meeting on 1st November 2025:

ZD25/00501/PDN – Meadowcroft, Scots Dyke Close - Proposed Single Storey Rear Sunlounge Extending 4.500m From Rear Wall of Original Dwelling, Height to Eaves is 2.570m and Maximum Height of Extension is 3.650m - APPLICATION TO DETERMINE IF PRIOR APPROVAL IS REQUIRED FOR A PROPOSED LARGER HOME EXTENSION - GRANTED

Finance:

Account balances at 24th October 2025:

The current account stood at £8926.46

The playground equipment account stands at £755.75

The savings account stands at £9928.14

Village Hall a/c £1427.29

Income: September and October 2025:

Precept 25/26 – remaining 50% £ 6250.00

VAT Reimbursement 24/25 £ 2046.06

Expenditure: September and October 2025:

Clerks Wages – September and October £ 684.50

British Gas – September and October £ 42.30

GCH Garden Maintenance £ 1416.00

Clerk Salary increase £ 66.00

ICO £ 47.00

Defib Sign £ 52.08

Bench paint and sundries £ 51.00

Cheques to sign:

Trophy engraving £ 34.00

The Play Inspection Company £ 336.60

Paper for community newsletter £ 20.84

Printer Cartridge for new printer £ 78.25

NYC Play Park inspections – final invoice £ 746.45

£850 has been received from calendar sales

Correspondence:

YLCA information updates - circulated

YCLA White Rose Newsletter - circulated

National Association of Local Councils (NALC) - circulated

NYC Updates - circulated

Clerks and Councils direct newsletter - by post

