

MELSONBY PARISH COUNCIL

Clerk to Parish Council:

Email: melsonbyp8@gmail.com

Melsonby Parish Council c/o 14 Twinsburn Road, Heighington DL5 6RL

Public Notice Under Schedule 12, Local Government Act 1972

AGENDA

To be held on Wednesday 1st October 2025 at 6.30pm
In the St James Church, Melsonby

Dear Councillors: Gordon Angus (GA) (Chair); Vince Elrington (VE) (Vice Chair); Bill Nixon (BN); Judith Stansfield (JS); Brian Bottle (BB); Tanya Henderson (TH); Steven Turner (ST). You are summoned to attend the above meeting for the purpose of transacting the following business:

From: Jenny Pears (Clerk)

1. Apologies

2. Declarations of interest

Councillors are invited to declare any personal and/or prejudicial interests in matters appearing on the agenda and the nature of their interest.

3. Minutes of last meeting

Chair to approve and sign minutes of the last meeting held on 16th July 2025.

4. Progress Update

- a. NYC Councillor update
- b. Community Speed watch and VAS update from Andrew Wilson – Speed Watch Co-ordinator
 - i. Additional signage around the village green and Moor Road
 - ii. Working with other Parishes to collate data
- c. 35 Church Row, public footpath - update
- d. Meeting with Steve Barker - update
- e. Burial ground review – Remedial work
- f. Sign for defib
- g. Planters around the village
- h. Planning Concerns
- i. Bin on Village Green near quoits pitch
- j. Finger sign on the path to the north of the school is missing
- k. Wall behind the church
- l. Community newsletter/update
- m. Road Safety Advice Surgery 3rd July 2025
- n. Play Park inspections
- o. Play Park bench and fence
- p. Bank accounts
- q. Display boards
- r. Additional 7.5 tonne sign
- s. Redundant lamp post

5. Matters Arising (Received since the last meeting)

- a. Best Kept Village Competition – Results
- b. Clerk salary
- c. Email received from resident – clarifying contact for water leak
- d. National Highways - A66 Northern Trans-Pennine Project – Update
- e. Help shape the Fire and Rescue Service's new Community Risk Management Plan – email received
- f. Melsonby Parish Village Show Results
- g. TPO and boundaries email received

- h. Melsonby Tidy Gardens Results
- i. Parish precept arrangements 25/26 and 26/27
- j. Sewage reported on 12/8/25 – Incident occurred on the evening of 11/8/25
- k. Willow tree on the corner of St James Close Melsonby and Moor Road – email received
- l. AGAR 2025/26 – Assertion 10
- m. Rabbit burrows at Moor Road Play Park – BB
- n. Melsonby Parish Village Show baking competition
- o. Resurfacing of road to St James Close
- p. Calendar from the Parish Village photography comp
- q. 2025/10/TPO Provisional Tree Preservation Order at Whartons Farmhouse, 1 Church Lane

6. Finance

Clerk to provide budget report up to 24th August 2025 see Appendix – emailed to Councillors prior to meeting.

- a. Review, agree and approve the mandatory policies and procedures
- b. Cheques to sign: See appendix
- c. Budget, Expenditure and Income (inc. bank balance)

7. Planning Applications and decision notices

See Appendix for details.

8. Correspondence

Correspondence received and dealt with by Clerk since last meeting in July 2025 See Appendix for details.

9. Any Other Business

10. Public participation

Opportunity for residents to bring matters to the attention of the Parish Council.

11. Items for future agenda

Opportunity for Councillors to bring up items to be included in next meeting's Agenda.

12. Date of next meeting

Wednesday 19th November 2025 at 6.30pm

Appendix

Planning Applications received since the last meeting on 16th July 2025:

ZD25/00451/FULL	Nursery Bungalow Scots Dyke Close	Full planning permission for erection of two dwellings
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Decision notices received since the last meeting on 16th July 2025:

None.

Finance:

Account balances at 22nd August 2025:

The current account stood at £5209.81

The playground equipment account stands at £753.25

The savings account stands at £9928.14

Village Hall a/c £1422.57

Income: July to August 2025:

NYC Grass reimbursement	£ 209.62
Best Kept Village Comp prize money	£ 60.00
Allotment rent 25/26	£ 681.07

Expenditure: July and August 2025:

Clerks Wages – July and August	£ 684.50
British Gas – July and August	£ 51.39
GCH Garden Maintenance – May to June	£ 1062.00
Tidy Gardens Competition prize money	£ 50.00
Border Group – Collection fee	£ 48.00
AR property consultancy – planter repair	£ 240.00
Bins stickers	£ 22.98

Cheques to sign:

Trophy engraving – Parish Village Show	£ 24.00
GCH Garden Maintenance – July and August	£ 1416.00
NRCP – Printing	£ 144.00
Signomatic – Defib sign	£ 49.48

Correspondence:

YLCA information updates - circulated

YCLA White Rose Newsletter - circulated

National Association of Local Councils (NALC) - circulated

NYC Updates - circulated

Clerks and Councils direct newsletter - by post

North Yorkshire Council Parish Liaison: Richmond (Yorks.) Area - circulated