

**MELSONBY PARISH COUNCIL RATIFIED MINUTES**

**THE MEETING OF MELSONBY PARISH COUNCIL HELD ON Wednesday 17<sup>th</sup> July 2024 at 6.30pm at St James Church Meeting Room**

**PRESENT:** Cllr G Angus (GA), (Chair), Cllr V Elrington (VE) (Vice Chair), Cllr J Stansfield (JS), Cllr B Bottle (BB), Cllr W Nixon (WN), Cllr T Henderson (TH), Cllr Angus Thompson (AT) – North Yorkshire Council (NYC).

**In attendance:** J Pears (Clerk).

Item	Covering	Summary	Detail/Action	Action/By Who
1.	<b>Apologies</b>		Cllr T Sutton (TS) - <b>ACCEPTED</b>	
2.	<b>Declarations of interest</b>		None.	
3.	<b>Minutes of last meeting</b>		<b>RESOLVED</b> - That the minutes of the meeting held on 15 <sup>th</sup> May 2024 are confirmed as a true record.	Completed
4.	<b>Police update</b>	No police were present at the meeting.	<b>RESOLVED</b> - The June update was received and circulated prior to the meeting. This was posted on the website and Facebook page. Councillors asked Clerk to find out if there was any further information on the suspicious man seen around the village.	Clerk
5.	<b>Progress report:</b>			
5a.	<b>NYC Councillor update</b>	Update from Councillor Angus Thompson (AT).	<b>RESOLVED</b> – AT attended the meeting and gave an update. AT confirmed that a copy of the update had been emailed over in a report for the Clerk to circulate to the Parish Council and the community. AT spoke about the concerns raised from other parishes on how the NYC home to school travel policy consultation changes. AT did say they the new policy is projected to save £4.2million.	Completed
5b.	<b>Community Speed Watch (CSW) and VAS</b>	Update.	<b>RESOLVED</b> – BB met with Andrew the CSW co-ordinator to show him how to download the raw data. Andrew will share the data with the Parish Council and Police. Councillors agreed that data will show the police that there is a need for their presence in the village to deter speeding.	Completed
5c.	<b>35 Church Row public footpath</b>	Ongoing.	<b>RESOLVED</b> – a meeting has taken place with NYC, Parish Council and resident. It has been agreed by all that a permissive path will be put in place. An agreement detailing the plan needs to be written up for the resident and Parish Council for signing. WN will speak with a local business to get a quote for a kissing gate to be installed as agreed.	WN/Clerk
5d.	<b>St James Close remedial work</b>	Ongoing.	<b>RESOLVED</b> – Highways has met with the contractor and further remedial work has taken place. Councillors agreed that the work is still not adequate however nothing further can be done. The situation will be monitored.	Completed
5e.	<b>Flood on Moor Road/Debris in the beck</b>		<b>RESOLVED</b> – Councillors confirmed the work from landowners and contractor had been carried out. Work at Jagger Lane is still to be completed. This will be monitored under 5i.	Completed
5f.	<b>Grassed area opposite the school</b>	Ongoing.	<b>RESOLVED</b> – No update received prior to meeting. Councillors agreed to review this again in December/Jan time. Councillors have asked Clerk to keep this item on the agenda. It was agreed	Resident/

			that the resident will use a geo style tech grid to build back up the beck bank on the side where the telegraph pole is situated. It was agreed to see how this goes and review in the next 2 years. Resident will progress this and contact the Parish Council when work will begin, this is expected to be mid to late spring when the ground is drier. To be left to see if situation worsens.	Parish Council
5g.	Limegarth Development		<b>RESOLVED</b> – Councillors asked the Clerk to follow up on this July time to get a date to confirm when the top of hedges will be cut back. Broadacres are unable to cut back the hedges as the birds are nesting, Will be done after September, but have confirmed the bungalow will be taken down.	Clerk
5h.	Blocked drain from West Road to Jagger Lane footpath		<b>RESOLVED</b> - The blocked drain has been reported to Paths at NYC, the Clerk spoke to them late May. Clerk raised an issue of a blocked drain from West Road to Jagger Lane footpath. A sump appears to be blocked on the side of the resident's property. Clerk to ask NYC for an update.	Clerk
5i.	Caravans on Jagger Lane		<b>RESOLVED</b> – No update has been given from NYC Enforcement Officer. Clerk followed this on up.7/5/24 and 14/7/24 and will contact NYC again. Councillors did ask that the police are aware of the situation and share the concerns with NYC and the local PCSO as there is anti-social behaviour.	Clerk
5j.	Leaking pipe on Moor Road		<b>RESOLVED</b> – It has been raised as an issue with Northern PowerGrid to investigate. There is a leaking pipe, the gully has been cleared out and linking pipe is leaking.	Clerk
5k.	Redundant Street Light		<b>RESOLVED</b> –This was discussed with Northern PowerGrid while at the meeting. This could be a Highways issue as Northern PowerGrid will need to be instructed by Highways to carry out the work. Clerk will contact Highways. Clerk has details of who to contact at Northern PowerGrid and will follow up if necessary.	Completed
5l.	Northern PowerGrid to supply power for Christmas lights		<b>RESOLVED</b> - Northern PowerGrid have provided a quote. GA is dealing with this as wanted to source some of the work from other contacts to reduce the cost. Councillors agreed that the project should go ahead if the costs are as suggested.	GA
5m.	A66 Update. A66 Northern Trans-Pennine Project.		<b>RESOLVED</b> – GA has spoken with National Highways and a plan to divert traffic from the A66 is in place. It is confirmed the traffic will not be signposted through the village and this will be monitored by National Highways.	Completed
5n.	Portrait of His Majesty the King Charles		<b>RESOLVED</b> – The portrait has been displayed in the church meeting area.	Completed
5o.	Memorial Tree request		<b>RESOLVED</b> – Clerk arranged for a brass plaque to made for the resident. This has now been given to the resident. Councillors agreed for this to be fixed to the tree by the resident (TS) £25 donation has been paid to the Church – PPC.	Completed
5p.	Digital Inclusion Funding Opportunity		<b>RESOLVED</b> – JS is not to pursuing this as the process to access the funding is complex and not viable.	Completed
5q.	Missing Jagger Lane footpath sign		<b>RESOLVED</b> – Clerk followed this up however the issue had not been raised in the system. Clerk has raised it again 13 <sup>th</sup> May 2024 and believed it would be dealt with ASAP. Councillors confirmed that the sign had been installed. Clerk will follow this up.	Clerk
5r.	Falling wall into Road		<b>RESOLVED</b> – Urgent action is required as a wall is falling into the road and the tree roots are on the move. Clerk has written to the resident and has follow this up with Highways. No response as yet on 15//24. Clerk will follow up. Councillors asked AT to look into this.	Clerk/AT

5s.	<b>Citizens Advice Bus will be coming to Melsonby</b>		<b>RESOLVED</b> - It will be in Melsonby on 9 <sup>th</sup> August 2024 to coincide with the church coffee morning at 10am. It has been suggested that it parks opposite the path entrance to the Church. Clerk has written to residents to confirm this. Details to be posted on Facebook.	Clerk
5t.	<b>Annual Parish Community Meeting</b>		<b>RESOLVED</b> – JS shared a draft of the newsletter ready to print. Councillors agreed for the booklet to be printed. GA offered to print the newsletter.	Completed
6.	<b>Matters Arising</b>	Matters arising since the last meeting.		
6a.	<b>Emailed received – NYC church yard</b>		The NYC area of the church yard has not been cut for some time. Clerk to raise the issue with NYC.	Completed
6b.	<b>Keep North Yorkshire Clean</b>		Anti-litter campaign from NYC. Clerk has requested posters and information to share on the website, Facebook page and around the village.	Clerk
6c.	<b>Parking on Aldbrough Road</b>		There are concerns with the parking on the corner from Aldbrough Road. Cars are blocking the road. This will be monitored.	
6d.	<b>Emailed received – complaint on parking</b>		Email received asking the Parish Council put up appropriate signage as to indicate where cars cannot park. The complaint is with the owner of the property and not a Parish Council issue. Clerk to respond to the email accordingly.	Completed
6e.	<b>Play Park equipment repair</b>		Clerk shared the latest report from the weekly inspections. Councillors agreed to have a look at all equipment in Moor Road play park as a resident raised an issue.	Councillors
6f.	<b>Dropped kerbs for wheel chair users</b>		GA raised the issue with AT and asked if more could be done. The kerbs accessing the village green from Moor Road have limited access for wheel chair users. AT said there could be a 'special fund' available.	AT
6g.	<b>Meeting with Northumbrian Water</b>		GA and WN are meeting with Northumbrian Water on 26 <sup>th</sup> July 2024. More needs to be done as the infrastructure is still not fit for purpose and no fixed date for the remedial work to take place. It is currently in the 2025 – 2030 Northumbrian Water plan.	GA/WN
6h.	<b>Strimming the Parish Council burial ground</b>		Damage was caused to a burial while the contractor was strimming the area. The contractor has apologised and this has been shared with the family. This will be monitored.	Completed
6i	<b>Precept Review and 2025/26 Precept Arrangements</b>		BB had a look over the information and confirmed that the Parish Council need to apply for the 2025/26 precept before the end of December 2024. Clerk needs to respond to confirm the current banks details on file at NYC are up to date.	Clerk
8.	<b>Finance</b>	Clerk to provide budget report for year 24/25. See Appendix	<b>RESOLVED</b> – Clerk provided a budget report up to 24 <sup>th</sup> June 2024. See appendix – emailed to Cllrs prior to meeting. The following payments were approved and cheques signed: NYC Dog Waste removal - £288.94, Sports day insurance - £56.00, GCH garden Maintenance - £708.00 for May and June, NRCP - £114.00 and PCC room hire - £80.00.	Completed
9.	<b>Planning Applications</b>	As per appendix.	<b>RESOLVED</b> – Discussed and no further comments.	Completed
10.	<b>Correspondence</b>	Correspondence received and dealt with by Clerk since last meeting.	<b>RESOLVED</b> – Correspondence as per appendix.	Completed
11.	<b>Any other business</b>	Path on West Road.	<b>RESOLVED</b> – Clerk raised the issue with Highways as the path on West Road needs remedial work. Councillors confirmed the culvert and drains had been unblocked.	Completed

	<p>Glebe Court Grass Cutting.</p> <p>Litter Bins needs replacing.</p> <p>Dangerous kerb from A66 to Harelands.</p> <p>Rails outside the school.</p> <p>Caravan in Moor Road and in garden.</p> <p>Hedge on Aldbrough Road.</p>	<p>Clerk to check when the grass cutting contractor is going to carry out the work at Glebe Court. It had been requested but as yet has not been done.</p> <p>Clerk to contact NYC as two litter bins need replacing. These are at the bus shelter and the one by the memorial tree on the Village Green.</p> <p>WN raised the issue with AT and asked that he speak with Highways as the kerb sticks out and vehicles have hit it. It needs removing.</p> <p>TH raised an issue with AT as the school railings need replacing. AT asked TH to speak with the school in the first instance.</p> <p>This was raised as an issue. Councillors agreed to contact the resident.</p> <p>A hedge on Aldbrough Road is obstructing the left-hand side up to 30mph sign. The contractors are unable to cut their area. Clerk will raise the issue.</p>	<p>Clerk</p> <p>Clerk</p> <p>AT</p> <p>TH</p> <p>Clerk</p> <p>Clerk</p>
<b>11.</b>	<b>Public participation</b>	Opportunity for residents to bring matters to the attention of the Parish Council.	<b>RESOLVED – None.</b>
<b>12.</b>	<b>Items for future agenda</b>	Opportunity for Councillors to bring up items to be included in next meeting's agenda.	Precept arrangements 2025/26 to be agreed at November meeting.
<b>13.</b>	<b>Date of next meeting</b>		The next meeting will be on <b>18<sup>th</sup> September 2024 at 6.30pm</b> in St James Church Meeting room.
<b>Meeting ended at 8.00pm</b>			