

# MELSONBY PARISH COUNCIL

Clerk to Parish Council:

Email: [melsonbyp8@gmail.com](mailto:melsonbyp8@gmail.com)

Melsonby Parish Council c/o 14 Twinsburn Road, Heighington DL5 6RL

## Public Notice Under Schedule 12, Local Government Act 1972

### AGENDA

To be held on Wednesday 18<sup>th</sup> September 2024 at 6.30pm  
In the St James Church, Melsonby

**Dear Councillors:** Gordon Angus (GA) (Chair); Vince Elrington (VE) (Vice Chair); William Nixon (WN); Terry Sutton (TS); Judith Stansfield (JS); Brian Bottle (BB); Tanya Henderson (TH). You are summoned to attend the above meeting for the purpose of transacting the following business:

From: Jenny Pears (Clerk)

**1. Apologies**

**2. Declarations of interest**

Councillors are invited to declare any personal and/or prejudicial interests in matters appearing on the agenda and the nature of their interest.

**3. Minutes of last meeting**

Chair to approve and sign minutes of the last meeting held on 17<sup>th</sup> July 2024.

**4. Police Report**

**5. Progress Update**

- a. NYC Councillor update
- b. Community Speed watch and VAS update
- c. 35 Church Row, public footpath - update
- d. Grassed area opposite the school (work to the beck)
- e. Limegarth Development
- f. Blocked drain from West Road to Jagger Lane footpath
- g. Caravans on Jagger Lane
- h. Leaking pipe on Moor Road
- i. Northern PowerGrid to supply power to Christmas lights
- j. Missing Jagger Lane footpath sign
- k. Falling wall into the Road
- l. Citizen Advice Bus
- m. Annual Parish Community news/information letter
- n. Play Park equipment repair
- o. Drop kerbs for wheel chair users
- p. Northumbrian Water Meeting on 26<sup>th</sup> July 2024
- q. Glebe Court Grass Cutting
- r. Litter bins need replacing
- s. Dangerous kerb
- t. Caravan on road and in garden
- u. Hedge on Aldbrough Road

**6. Matters Arising (Received since the last meeting)**

- a. Tractor drivers
- b. Best Kept Village Competition 2024 – Results
- c. Parish Council Insurance renewal
- d. St James Play Park missing sign
- e. Play Park bench remedial work
- f. Signs at Melsonby Cross Roads
- g. River Tees water quality testing in Melsonby
- h. Parish Village Show 2024 - Results

- i. Locality budget confirmation
- j. NYC Training for Clerks and Councils on 13<sup>th</sup> Sept 2024 - *Understanding the Code of Conduct and Declarations of Interests*
- k. Tidy Gardens Competition 2024 – Results
- l. Citizens Advice letter
- m. Email re sewage and flooding

**7. Finance**

Clerk to provide budget report up to 24<sup>th</sup> August 2024. see Appendix – emailed to Councillors prior to meeting.

- a) Cheques to sign: See appendix
- b) Budget, Expenditure and Income (inc. bank balance)
- c) Annual Play Park inspection – January 2025
- d) Request an up-to-date statement from NS&I

**8. Planning Applications and decision notices**

See Appendix for details.

**9. Correspondence**

Correspondence received and dealt with by Clerk since last meeting in July 2024. See Appendix for details.

**10. Any Other Business**

**11. Public participation**

Opportunity for residents to bring matters to the attention of the Parish Council.

**12. Items for future agenda**

Opportunity for Councillors to bring up items to be included in next meeting's Agenda.

Precept arrangements 25/26 to be agreed at November meeting

Burial ground review

**13. Date of next meeting**

Wednesday 20<sup>th</sup> November 2024 at 6.30pm

## **Appendix**

**Planning Applications** received since the last meeting on 17<sup>th</sup> July 2024:

None.

**Decision notices** received since the last meeting on 17<sup>th</sup> July 2024:

None.

### **Finance:**

#### **Account balances at 24/08/24:**

The current account stood at **£11490.40**

The playground equipment account stands at £742.54

The savings account stands at £9842.31

Village Hall a/c £1402.35

#### **Income: July and August 2024:**

|                         |          |
|-------------------------|----------|
| VAT Reimbursement 23/24 | £2022.65 |
|-------------------------|----------|

|                |          |
|----------------|----------|
| Internment fee | £ 295.00 |
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#### **Expenditure: July and August 2024:**

|                                |          |
|--------------------------------|----------|
| Clerks Wages – July and August | £ 631.50 |
|--------------------------------|----------|

|                     |          |
|---------------------|----------|
| GCH – Grass Cutting | £1062.00 |
|---------------------|----------|

|                             |         |
|-----------------------------|---------|
| PCC of Melsonby – Room hire | £ 80.00 |
|-----------------------------|---------|

|                                  |          |
|----------------------------------|----------|
| NYC – Commercial waste fee 24/25 | £ 288.94 |
|----------------------------------|----------|

|                  |         |
|------------------|---------|
| Events Insurance | £ 56.00 |
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#### **Cheques to sign:**

|                          |          |
|--------------------------|----------|
| Clear Councils insurance | £ 746.38 |
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|------------------------|----------|
| GCH Garden Maintenance | £1062.00 |
|------------------------|----------|

|                    |          |
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| Northern PowerGrid | £2694.31 |
|--------------------|----------|

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|-----------------------------|--------|
| Sign for St James Play Park | £ 6.78 |
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|-------------------|--------|
| Land Registry fee | £ 6.00 |
|-------------------|--------|

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|----------------------|--------|
| Trophy engraving fee | £ 5.00 |
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#### **Correspondence:**

YLCA information updates - circulated

YCLA White Rose Newsletter - circulated

HMRC bulletins

National Association of Local Councils (NALC) - circulated

NYC Updates - circulated

Clerks and Councils direct newsletter - by post

Community First Yorkshire Newsletter – circulated

Citizens Advice correspondence