

# MELSONBY PARISH COUNCIL

Clerk to Parish Council:

Email: [melsonbyp8@gmail.com](mailto:melsonbyp8@gmail.com)

Melsonby Parish Council c/o 14 Twinsburn Road, Heighington DL5 6RL

Public Notice Under Schedule 12, Local Government Act 1972

## Annual Parish Council Meeting

### AGENDA

To be held on Wednesday 15th May 2024 at 6.30pm

In the St James Church, Melsonby

**Dear Councillors:** Gordon Angus (GA) (Chair); Vince Elrington (VE) (Vice Chair); Bill Nixon (BN); Terry Sutton (TS); Judith Stansfield (JS); Brian Bottle (BB); Tanya Henderson (TH). You are summoned to attend the above meeting for the purpose of transacting the following business:

From: Jenny Pears (Clerk)

**1. Election**

Election of Chairman

Election of Vice Chairman

**2. Apologies**

**3. Declarations of interest**

Councillors are invited to declare any personal and/or prejudicial interests in matters appearing on the agenda and the nature of their interest.

**4. Minutes of last meeting**

Chair to approve and sign minutes of the last meeting held on 13<sup>th</sup> March 2024.

**5. Police Report**

**6. Progress Update**

- a. NYC Councillor update
- b. Community Speed watch and VAS update
- c. 35 Church Row, public footpath - update
- d. St James Close remedial work – Highways informed
- e. Flooding on Moor Road/debris in the beck – update
- f. Grassed area opposite the school (work to the beck)
- g. Trees on the green – update
- h. Limegarth Development – Trees need cutting back
- i. Blocked drain from West Road to Jagger Lane footpath
- j. Power cuts – Northern Powergrid
- k. Caravans on Jagger Lane
- l. Leaking pipe on Moor Road
- m. Redundant street light (no.12) is removed
- n. Northern Powergrid to supply power to Christmas lights
- o. A66 Concerns – AT to support a collective response from surrounding Parish Councils
- p. North Yorkshire Community First Responder Scheme for the NHS
- q. His Majesty King Charles Portrait

**7. Matters Arising (Received since the last meeting)**

- a. Path on West Road
- b. Tidy Gardens Competition 2024
- c. Broadband information
- d. Email re 37 Spencer House, West Road
- e. Sports Day event – Portaloo Hire
- f. Memorial Tree request
- g. Water meter on Jagger Lane

**8. Finance**

Clerk to provide budget report up to 31<sup>st</sup> March 2024. see Appendix – emailed to Councillors prior to meeting.

Annual Governance Accountability Return – AGAR 23/24:

- a) Internal Audit Report update
- b) To approve the annual governance statement and accounting statement
- c) To approve publication of documents required by Accounts and Audits Regulations 2015, the Local Audit (smaller authorities) Regulations 2015 and the Transparency Code for smaller authorities
- d) Review, agree and approve the mandatory policies and procedures
- e) Cheques to sign: See appendix
- f) Budget, Expenditure and Income (inc. bank balance)

**9. Planning Applications and decision notices**

See Appendix for details.

**10. Correspondence**

Correspondence received and dealt with by Clerk since last meeting in March 2024. See Appendix for details.

**11. Any Other Business**

**12. Public participation**

Opportunity for residents to bring matters to the attention of the Parish Council.

**13. Items for future agenda**

Opportunity for Councillors to bring up items to be included in next meeting's Agenda.

**14. Date of next meeting**

Wednesday 17<sup>th</sup> July 2024 at 6.30pm - TBC

## Appendix

### Planning Applications:

Planning Applications:		
ZD24/00098/LBC	37 West Road, Spencer House	Full planning permission for replacement and repair of windows
ZD24/00079/FULL	37 West Road, Spencer House	Listed building consent for replacement and repair of windows
ZD24/00139/FULL	32 High Row	Full Planning Permission for Link Extension at First Floor Only
ZD24/00175/FULL	Western House Stables East Road	Full Planning Permission to Construct a New Stable Building Adjacent to Western House

**Decision notices** received since the last meeting on 13<sup>th</sup> March 2024:

ZD23/00597/FULL	Middle Caves, Western House Business Park East Road	Erection of 3 No. Employment Units (Resubmission) <b>GRANTED</b>
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### Finance:

**Account balances at 24/04/24:**

The current account stood at £10,527.95

The playground equipment account stands at £732.49

The savings account stands at £9842.31

Village Hall a/c £1397.13

**Income: March and April 2024:**

Credit from NYC – Grant under payment	£ 36.00
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**Expenditure: March and April 2024:**

SWARCO – VAS	£4593.00
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Clerks Wages – March and April	£ 631.50
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YLCA Training – Clerk	£ 25.00
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**Cheques to sign:**

NYC Play Park inspections 1/4/23 – 31/3/24	£1345.97
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GCH Garden Maintenance March 24	£ 354.00
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Swale Tree Care – tree remedial work	£1200.00
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**Correspondence:**

YLCA information updates - circulated

YCLA White Rose Newsletter - circulated

## HMRC bulletins

National Association of Local Councils (NALC) - circulated

NYC Updates - circulated

Clerks and Councils direct newsletter - by post

Community First Yorkshire Newsletter – circulated

## 20's Plenty Initiative email update