

MELSONBY PARISH COUNCIL

Clerk to Parish Council:

Email: melsonbyp8@gmail.com

Melsonby Parish Council c/o 14 Twinsburn Road, Heighington DL5 6RL

Public Notice Under Schedule 12, Local Government Act 1972

Annual Parish Council Meeting

AGENDA

To be held on Wednesday 15th May 2024 at 6.30pm

In the St James Church, Melsonby

Dear Councillors: Gordon Angus (GA) (Chair); Vince Elrington (VE) (Vice Chair); Bill Nixon (BN); Terry Sutton (TS); Judith Stansfield (JS); Brian Bottle (BB); Tanya Henderson (TH). You are summoned to attend the above meeting for the purpose of transacting the following business:

From: Jenny Pears (Clerk)

1. Election

Election of Chairman

Election of Vice Chairman

2. Apologies

3. Declarations of interest

Councillors are invited to declare any personal and/or prejudicial interests in matters appearing on the agenda and the nature of their interest.

4. Minutes of last meeting

Chair to approve and sign minutes of the last meeting held on 13th March 2024.

5. Police Report

6. Progress Update

- a. NYC Councillor update
- b. Community Speed watch and VAS update
- c. 35 Church Row, public footpath - update
- d. St James Close remedial work – Highways informed
- e. Flooding on Moor Road/debris in the beck – update
- f. Grassed area opposite the school (work to the beck)
- g. Trees on the green – update
- h. Limegarth Development – Trees need cutting back
- i. Blocked drain from West Road to Jagger Lane footpath
- j. Power cuts – Northern Powergrid
- k. Caravans on Jagger Lane
- l. Leaking pipe on Moor Road
- m. Redundant street light (no.12) is removed
- n. Northern Powergrid to supply power to Christmas lights
- o. A66 Concerns – AT to support a collective response from surrounding Parish Councils
- p. North Yorkshire Community First Responder Scheme for the NHS
- q. His Majesty King Charles Portrait

7. Matters Arising (Received since the last meeting)

- a. Path on West Road
- b. Tidy Gardens Competition 2024
- c. Broadband information
- d. Email re 37 Spencer House, West Road
- e. Sports Day event – Portaloo Hire
- f. Memorial Tree request
- g. Water meter on Jagger Lane

8. Finance

Clerk to provide budget report up to 31st March 2024 2024. see Appendix – emailed to Councillors prior to meeting.

Annual Governance Accountability Return – AGAR 23/24:

- a) Internal Audit Report update
- b) To approve the annual governance statement and accounting statement
- c) To approve publication of documents required by Accounts and Audits Regulations 2015, the Local Audit (smaller authorities) Regulations 2015 and the Transparency Code for smaller authorities
- d) Review, agree and approve the mandatory policies and procedures
- e) Cheques to sign: See appendix
- f) Budget, Expenditure and Income (inc. bank balance)

9. Planning Applications and decision notices

See Appendix for details.

10. Correspondence

Correspondence received and dealt with by Clerk since last meeting in March 2024. See Appendix for details.

11. Any Other Business**12. Public participation**

Opportunity for residents to bring matters to the attention of the Parish Council.

13. Items for future agenda

Opportunity for Councillors to bring up items to be included in next meeting's Agenda.

14. Date of next meeting

Wednesday 17th July 2024 at 6.30pm - TBC

Appendix

Planning Applications:

ZD24/00098/LBC	37 West Road, Spencer House	Full planning permission for replacement and repair of windows
ZD24/00079/FULL	37 West Road, Spencer House	Listed building consent for replacement and repair of windows
ZD24/00139/FULL	32 High Row	Full Planning Permission for Link Extension at First Floor Only
ZD24/00175/FULL	Western House Stables East Road	Full Planning Permission to Construct a New Stable Building Adjacent to Western House

Decision notices received since the last meeting on 13th March 2024:

ZD23/00597/FULL	Middle Caves, Western House Business Park East Road	Erection of 3 No. Employment Units (Resubmission) GRANTED
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Finance:

Account balances at 24/04/24:

The current account stood at £10,527.95

The playground equipment account stands at £732.49

The savings account stands at £9842.31

Village Hall a/c £1397.13

Income: March and April 2024:

Credit from NYC – Grant under payment £ 36.00

Expenditure: March and April 2024:

SWARCO – VAS	£4593.00
Clerks Wages – March and April	£ 631.50
YLCA Training – Clerk	£ 25.00

Cheques to sign:

NYC Play Park inspections 1/4/23 – 31/3/24	£1345.97
GCH Garden Maintenance March 24	£ 354.00
Swale Tree Care – tree remedial work	£1200.00

Correspondence:

YLCA information updates - circulated
YCLA White Rose Newsletter - circulated
HMRC bulletins
National Association of Local Councils (NALC) - circulated
NYC Updates - circulated
Clerks and Councils direct newsletter - by post
Community First Yorkshire Newsletter – circulated
20's Plenty Initiative email update