

# MELSONBY PARISH COUNCIL

Clerk to Parish Council:

Email: [melsonbyp8@gmail.com](mailto:melsonbyp8@gmail.com)

Melsonby Parish Council c/o 14 Twinsburn Road, Heighington DL5 6RL

## Public Notice Under Schedule 12, Local Government Act 1972

### AGENDA

To be held on Wednesday 28th September 2022 at 7.30pm  
In the St James Church, Melsonby

**Dear Councillors:** Gordon Angus (GA) (Chair); Vince Elrington (VE) (Vice Chair); Bill Nixon (BN); Terry Sutton (TS); Judith Stansfield (JS) Brian Bottle (BB). You are summoned to attend the above meeting for the purpose of transacting the following business:

From: Jenny Pears (Clerk)

**1. Apologies**

**2. Declarations of interest**

Councillors are invited to declare any personal and/or prejudicial interests in matters appearing on the agenda and the nature of their interest.

**3. Councillor Vacancy – Councillor vote**

**4. Minutes of last meeting**

Chair to approve and sign minutes of the last meeting held on 13<sup>th</sup> July 2022.

**5. Police update**

**6. Progress Update**

- a. NYCC updates from County and District Councillors
- b. White line road markings – SLOW still needs replacing
- c. NRCP – update from TS
- d. Community Speed watch and VAS update
- e. RDC funding for additional street light to site near the school
- f. 35 Church Row, public footpath - update
- g. Melsonby closed church yard and upkeep of the burial ground/yard
- h. Burial ground question – Confirmation of burial is required
- i. St James Close remedial work – Highways informed
- j. Speed deterrent signage to be placed near the school – Agree purchase
- k. Upkeep of Parish Council areas within the burial ground
- l. Archiving documentation at NYCC and scanning costs
- m. Tidy gardens competition
- n. Northumbrian Water update
- o. Wall along East Road
- p. Empty property on Moor Road

**7. Matters Arising (Received since the last meeting)**

- a. Information pack – Could advertising space be offered to local business
- b. Christmas Event
- c. Bench on the village
- d. Civility and Respect Pledge
- e. Replacement bin
- f. Straw on Road
- g. Moor Road email – JS
- h. Redundant street light on West Road - JS
- i. the bank of the stream on the roadside in West Rd – JS
- j. Emailed received from a resident – concerns of the churchyard grass
- k. Possible car boot sale on the Village Green
- l. Climate Emergency – request for information from YLCA

**8. Finance**

Clerk to provide budget report up to 24 August 2022. see Appendix – emailed to Councillors prior to meeting.

**9. Planning Applications**

See Appendix for details.

**10. Correspondence**

Correspondence received and dealt with by Clerk since last meeting in July. See Appendix for details.

**11. Any Other Business**

**12. Public participation**

Opportunity for residents to bring matters to the attention of the Parish Council.

**13. Items for future agenda**

Opportunity for Councillors to bring up items to be included in next meeting's Agenda.

**14. Date of next meeting**

Wednesday 16<sup>th</sup> November 2022 at 7.30pm

## **Appendix**

### **Planning Applications:**

|               |   |   |
|---------------|---|---|
| 21/00668/FULL | Western House Business Park,<br>East Road | Full Planning Permission for Erection of 3 No. Employment Units<br>(Use Classes E(g)(ii); E(g)(iii); B2 & B8) |
|---------------|---|---|

### **Finance:**

#### **Account balances at 24/8/22:**

The current account stood at £14,848.82

The playground equipment account stands at £729.43

The savings account stands at £9842.31

Village Hall a/c £1377.60

#### **Income: July and August 2022:**

RDC £ 1000.00

#### **Expenditure: July and August 2022:**

|  |           |
|--|-----------|
| Clerk wages July and August                        | £ 542.16  |
| TESS – Portaloo hire                               | £ 276.00  |
| Courier costs to NYCC                              | £ 106.00  |
| GCH Garden Maintenance - May and June              | £ 1128.00 |
| NRCP Photocopying charges                          | £ 48.00   |
| YLCA – Clerk training                              | £ 93.20   |
| J and H Meynell                                    | £ 79.37   |
| 2 <sup>nd</sup> class stamps and printer cartridge | £ 26.16   |

#### **Cheques to sign:**

|                                   |           |
|-----------------------------------|-----------|
| Church meeting room hire          | £ 80.00   |
| Parish insurance                  | £ 589.60  |
| GCH Garden Maintenance            | £ 1128.00 |
| Engraving for Tidy Gardens Trophy | £ 4.50    |
| Tidy Gardens Comp – Prize money   | £ 50.00   |

#### **Correspondence:**

YLCA information updates - circulated

YCLA White Rose Newsletter - circulated

HMRC bulletins

NYCC and RDC updates – circulated

Clerks and Councils direct newsletter - by post

Community First Yorkshire Newsletter – circulated

20's Plenty Initiative email update

Cockin Trust – poster to be displayed

NYCC - Proposed devolution deal announcement - stakeholder pack by email

NYCC - Council Tax Reduction Scheme consultation - information for parish councils by email

Letter received from Citizens Advice