

# MELSONBY PARISH COUNCIL

Clerk to Parish Council:

Email: [melsonbyp8@gmail.com](mailto:melsonbyp8@gmail.com)

Melsonby Parish Council c/o 14 Twinsburn Road, Heighington DL5 6RL

## AGENDA

To be held on Monday 23rd May 2022 at 7.30pm  
In the St James Church, Melsonby

**Dear Councillors:** Judith Stansfield (JS) (Chair); Vince Elrington (VE) (Vice Chair); Bill Nixon (BN); Terry Sutton (TS); Gordon Angus (GA) Brian Bottle (BB). You are summoned to attend the above meeting for the purpose of transacting the following business:

From: Jenny Pears (Clerk)

### **1. Apologies**

### **2. Declarations of interest**

Councillors are invited to declare any personal and/or prejudicial interests in matters appearing on the agenda and the nature of their interest.

### **3. Minutes of last meeting**

Chair to approve and sign minutes of the last meeting held on 23<sup>rd</sup> March 2022.

### **4. Councillor Vacancy**

### **5. Police update**

### **6. Progress Update**

- a. NYCC updates from County and District Councillors
- b. White line road markings – SLOW still needs replacing
- c. NRCP – update from TS
- d. Play Park remedial work
- e. Community Speed watch and VAS update
- f. RDC funding for additional street light to site near the school
- g. 35 Church Row, public footpath - update
- h. Limegarth Development – Application/village hall/infrastructure
- i. Cars driving on pavements - update
- j. 20s plenty initiative - JS
- k. Layton Lane planning application
- l. Queens Platinum Jubilee
- m. Melsonby closed church yard and upkeep of the burial ground/yard
- n. Burial ground question – Confirmation of burial is required
- o. Overgrown hedge at West Road
- p. St James Close - potholes and settlement to the road next to the kerbs that were replaced years ago.
- q. Meeting with Rishi Sunak (MP)
- r. Funding for local footpath stiles
- s. Speed deterrent signage to be placed near the school
- t. Project to map the Camino Ingles – emailed received
- u. Parish Council and Sports Day Committee event

### **7. Matters Arising (Received since the last meeting)**

- a. Accredited rep for the mapping service
- b. Litter bin complaint
- c. Defibrillator options – contract ends in August 2022
- d. Upkeep of Parish Council areas within the burial ground
- e. Leaks in the information centre
- f. Property Marking event on 18<sup>th</sup> June 9am -12 noon in the church.

## **8. Finance**

Clerk to provide budget report up to 22<sup>nd</sup> April 2022. see Appendix – emailed to Councillors prior to meeting.

- a. Councillors to agree budget for 2022/23
- b. Precept 2022/23
- c. Grass contractor for 2022/23.

Year end accounts for 2021/22 has been completed by the Clerk, supporting documentation has been shared with Councillors prior to the meeting for review.

Annual Governance and Audit Return (AGAR) 2021/22 has been completed and ready for sign off by Judith Stanfield – Chair of the Parish Council.

- I. To certify Melsonby Parish Council as exempt from external audit for fiscal year 2021/22
- II. To note the Annual Internal Audit Report for 2021/22 included at page 4 of the Annual Governance and Accountability Return 2021/22
- III. To approve Section 1 - Annual Governance Statement 2021/22 for Melsonby Parish Council on page 5 of the Annual Governance and Accountability Return 2021/22
- IV. To approve Section 2 - Accounting Statements 2021/22 for Melsonby Parish Council on page 6 of the Annual Governance and Accountability Return 2021/2022
- V. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities

## **9. Planning Applications**

See Appendix for details.

## **10. Correspondence**

Correspondence received and dealt with by Clerk since last meeting in March. See Appendix for details.

## **11. Any Other Business**

## **12. Public participation**

Opportunity for residents to bring matters to the attention of the Parish Council.

## **13. Items for future agenda**

Opportunity for Councillors to bring up items to be included in next meeting's Agenda.

## **14. Date of next meeting**

Wednesday 13<sup>th</sup> July 2022 at 7.30pm – **PROPOSED DATE**

## **Appendix**

### **Planning Applications:**

15/00721/FULL	Limegarth, 48 Moor Road	AMENDED PROPOSAL Full Planning Permission for Proposed Mixed Use Development for 44 Homes, a Village Hall and a Village Green (As Amended by Revised Plans Received 23 November 2021 and 7 February 2022)
22/00152/FULL	4 High Row	Restore the Garage Front Elevation with One Single Old Style Door and One Agricultural Window and Restore the Driveway to Cobble and Stone Finish
22/00210/FULL	5 Scots Dyke Close	Full Planning Permission for Garage Conversion to Form Home Office and Utility Room

### **Finance:**

#### **Account balances at 22/4/22:**

The current account stood at £12,152.80

The playground equipment account stands at £729.38

The savings account stands at £9842.31

Village Hall a/c £1377.50

#### **Income: March and April 2022:**

RDC Grant for Play Park equipment – St James	£ 8724.09
RDC Grant for Play Park equipment – Moor Road	£ 8398.10

#### **Expenditure: March and April 2022:**

Clerk wages March	£ 271.08
Mobile phone costs 1/4/21 – 31/3/22	£ 96.00
Garden Waste subscription 2022/23	£ 17.00
Sundries – Envelopes and printer cartridge	£ 15.49
NRCP printing	£ 96.00
Wicksteed Leisure Ltd – Moor Road Play Park	£ 9717.72
Wicksteed Leisure Ltd – St James Close Play Park	£10,108.91

#### **Cheques to sign:**

Play Park weekly Inspection 1/4/21 – 31/3/22	£ 1203.07
Play Park Annual inspection	£ 265.20
Swarco – VAS Supply and installation	£ 3423.60
GCH Garden Maintenance	£ 564.00

#### **Correspondence:**

Melsonby Parish Show Programme 2022 – shared on website, Facebook and newsletter  
YLCA information updates - circulated  
YCLA White Rose Newsletter - circulated  
HMRC bulletins  
NYCC and RDC updates – circulated  
Clerks and Councils direct newsletter - by post  
Community First Yorkshire Newsletter – circulated  
20's Plenty Initiative email update  
North Yorkshire Police, Fire and Crime Commissioner meeting- email circulated