

MELSONBY PARISH COUNCIL

Clerk to Parish Council:

Email: melsonbyp8@gmail.com

Melsonby Parish Council c/o 14 Twinsburn Road, Heighington DL5 6RL

AGENDA

To be held on Monday 23rd May 2022 at 7.30pm
In the St James Church, Melsonby

Dear Councillors: Judith Stansfield (JS) (Chair); Vince Elrington (VE) (Vice Chair); Bill Nixon (BN); Terry Sutton (TS); Gordon Angus (GA) Brian Bottle (BB). You are summoned to attend the above meeting for the purpose of transacting the following business:

From: Jenny Pears (Clerk)

1. Apologies

2. Declarations of interest

Councillors are invited to declare any personal and/or prejudicial interests in matters appearing on the agenda and the nature of their interest.

3. Minutes of last meeting

Chair to approve and sign minutes of the last meeting held on 23rd March 2022.

4. Councillor Vacancy

5. Police update

6. Progress Update

- a. NYCC updates from County and District Councillors
- b. White line road markings – SLOW still needs replacing
- c. NRCP – update from TS
- d. Play Park remedial work
- e. Community Speed watch and VAS update
- f. RDC funding for additional street light to site near the school
- g. 35 Church Row, public footpath - update
- h. Limegarth Development – Application/village hall/infrastructure
- i. Cars driving on pavements - update
- j. 20s plenty initiative - JS
- k. Layton Lane planning application
- l. Queens Platinum Jubilee
- m. Melsonby closed church yard and upkeep of the burial ground/yard
- n. Burial ground question – Confirmation of burial is required
- o. Overgrown hedge at West Road
- p. St James Close - potholes and settlement to the road next to the kerbs that were replaced years ago.
- q. Meeting with Rishi Sunak (MP)
- r. Funding for local footpath stiles
- s. Speed deterrent signage to be placed near the school
- t. Project to map the Camino Ingles – emailed received
- u. Parish Council and Sports Day Committee event

7. Matters Arising (Received since the last meeting)

- a. Accredited rep for the mapping service
- b. Litter bin complaint
- c. Defibrillator options – contract ends in August 2022
- d. Upkeep of Parish Council areas within the burial ground
- e. Leaks in the information centre
- f. Property Marking event on 18th June 9am -12 noon in the church.

8. Finance

Clerk to provide budget report up to 22nd April 2022. see Appendix – emailed to Councillors prior to meeting.

- a. Councillors to agree budget for 2022/23
- b. Precept 2022/23
- c. Grass contractor for 2022/23.

Year end accounts for 2021/22 has been completed by the Clerk, supporting documentation has been shared with Councillors prior to the meeting for review.

Annual Governance and Audit Return (AGAR) 2021/22 has been completed and ready for sign off by Judith Stanfield – Chair of the Parish Council.

- I. To certify Melsonby Parish Council as exempt from external audit for fiscal year 2021/22
- II. To note the Annual Internal Audit Report for 2021/22 included at page 4 of the Annual Governance and Accountability Return 2021/22
- III. To approve Section 1 - Annual Governance Statement 2021/22 for Melsonby Parish Council on page 5 of the Annual Governance and Accountability Return 2021/22
- IV. To approve Section 2 - Accounting Statements 2021/22 for Melsonby Parish Council on page 6 of the Annual Governance and Accountability Return 2021/22
- V. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities

9. Planning Applications

See Appendix for details.

10. Correspondence

Correspondence received and dealt with by Clerk since last meeting in March. See Appendix for details.

11. Any Other Business

12. Public participation

Opportunity for residents to bring matters to the attention of the Parish Council.

13. Items for future agenda

Opportunity for Councillors to bring up items to be included in next meeting's Agenda.

14. Date of next meeting

Wednesday 13th July 2022 at 7.30pm – **PROPOSED DATE**

Appendix

Planning Applications:

15/00721/FULL	Limegarth, 48 Moor Road	AMENDED PROPOSAL Full Planning Permission for Proposed Mixed Use Development for 44 Homes, a Village Hall and a Village Green (As Amended by Revised Plans Received 23 November 2021 and 7 February 2022)
22/00152/FULL	4 High Row	Restore the Garage Front Elevation with One Single Old Style Door and One Agricultural Window and Restore the Driveway to Cobble and Stone Finish
22/00210/FULL	5 Scots Dyke Close	Full Planning Permission for Garage Conversion to Form Home Office and Utility Room

Finance:

Account balances at 22/4/22:

The current account stood at £12,152.80

The playground equipment account stands at £729.38

The savings account stands at £9842.31

Village Hall a/c £1377.50

Income: March and April 2022:

RDC Grant for Play Park equipment – St James £ 8724.09

RDC Grant for Play Park equipment – Moor Road £ 8398.10

Expenditure: March and April 2022:

Clerk wages March £ 271.08

Mobile phone costs 1/4/21 – 31/3/22 £ 96.00

Garden Waste subscription 2022/23 £ 17.00

Sundries – Envelopes and printer cartridge £ 15.49

NRCP printing £ 96.00

Wicksteed Leisure Ltd – Moor Road Play Park £ 9717.72

Wicksteed Leisure Ltd – St James Close Play Park £10,108.91

Cheques to sign:

Play Park weekly Inspection 1/4/21 – 31/3/22 £ 1203.07

Play Park Annual inspection £ 265.20

Swarco – VAS Supply and installation £ 3423.60

GCH Garden Maintenance £ 564.00

Correspondence:

Melsonby Parish Show Programme 2022 – shared on website, Facebook and newsletter

YLCA information updates - circulated

YCLA White Rose Newsletter - circulated

HMRC bulletins

NYCC and RDC updates – circulated

Clerks and Councils direct newsletter - by post

Community First Yorkshire Newsletter – circulated

20's Plenty Initiative email update

North Yorkshire Police, Fire and Crime Commissioner meeting- email circulated