

**MELSONBY PARISH COUNCIL DRAFT MINUTES****THE MEETING OF MELSONBY PARISH COUNCIL HELD ON Wednesday 18<sup>th</sup> January 2023 at 7.30pm at St James Church Meeting Room****PRESENT:** Cllr G Angus (GA), (Chair), Cllr W Nixon (WN), Cllr J Stansfield (JS), Cllr B Bottle (BB), Cllr Tanya Henderson (TH).**In attendance:** Cllr A Thompson (AT) NYCC, J Pears (Clerk)

Item	Covering	Summary	Detail/Action	Action/By Who
1.	Apologies		Cllr T Sutton (TS), Cllr V Elrington (VE) (Vice Chair)	
2.	Declarations of Interest		None.	
3.	Minutes of last meeting		<b>RESOLVED</b> - That the minutes of the meeting held on 16 <sup>th</sup> November 2022 are confirmed as a true record.	
4.	Police update	No police were present at the meeting.	<b>RESOLVED</b> - A December update was received and circulated prior to the meeting. This was posted on the website and Facebook page.	Clerk
5.	Progress report:			
5a.	NYCC and RDC updates	Updates from Councillors.	<b>RESOLVED</b> – District Cllr Jimmy Wilson-Petch was unable to attend the meeting and gave his apologies. County Councillor Angus Thompson (AT) gave an update on the unitary authority. The new authority will start on 1 <sup>st</sup> April 2023 and will be called North Yorkshire Council. RDC and 8 other county councils will cease on 31 <sup>st</sup> March 2023. There is a 30 million deficit currently and the new unitary authority will save money from a number of areas including a reduction in the number senior staff employed. The projected saving for the unitary authority council is 25 million. There are reserves of 125 million. The planning department will continue however Hambleton and RDC will merge under the unitary authority. The Area Constituency Committee will look at planning applications. Cllrs brought to the attention of AT about the flooding on Moor Road and how this impacts the village. Could the PC have some funding to carry out this work in maintaining the ditches and beds as and when required. The PC could act quickly and respond to flooding and prevent this by ensuring the remedial work is carried as and when required. AT will feed this back to Highways. WN highlighted that the PC had previously met with the flood risk management team to raise such issues. However, nothing has been done. Cllrs asked that NYCC should put pressure on the landowners to keep the ditches clear. It is the landowner's responsibility and NYCC should be enforcing this. AT spoke about the 20's plenty campaign and to take a blanket approach to change 30mph signs to 20mph could cost between 8 – 12 million. AT has suggested that areas with schools or elderly residents become a 20mph zone. BB shared the matrix statistics and all agreed that this information should be shared with the Police.	

			Cllrs made AT aware of an area near a resident's house (opposite the school) where water is eroding the bank. AT will raise the issue with Highways. AT left after he had shared his update at the meeting and left at approximately 7.50pm.	
<b>5b.</b>	<b>NRCP</b>	Update from TS.	None.	
<b>5c.</b>	<b>Community Speed Watch (CSW) and VAS</b>	Update.	<b>RESOLVED</b> – BB is collecting and working on the VAS data for analysis. Clerk to share this with the PCSO Elliot Brown as indicates when the speed camera would be most beneficial in the village. Community Speed Watch has a co-ordinator to take over the role. JS has been in touch with them and will handover when the better weather arrives and speed watch will start up again.	JS/Clerk
<b>5d.</b>	<b>Lighting near substation</b>	Update.	Clerk has contacted Powergrid to cut the trees back near the substation however this has not been done. Clerk will contact Powergrid again.	Clerk
<b>5e.</b>	<b>35 Church Row public footpath</b>	Ongoing.	WN is in contact with the resident and is going to arrange a meeting to get the NYCC formal application completed and signed. Once submitted the PC will look into any funding available.	WN/GA
<b>5f.</b>	<b>Melsonby Closed Churchyard and upkeep of the burial ground</b>		<b>RESOLVED</b> – The PC will monitor this. Cllrs noted that RDC have already carried out some of the work agreed from the October meeting. A wall to the back of the churchyard was discussed. This wall belongs to a resident It is the resident's responsibility to maintain and repair work on the wall not the PC. See 6g.	Completed
<b>5g.</b>	<b>St James Close remedial work</b>		The PC met with Highways on Friday 14 <sup>th</sup> October at 10am and looked at the remedial work on St James Close. Clerk has followed this and will continue until the issue is resolved.	Clerk
<b>5h.</b>	<b>Signage by the school</b>		The signs have been collected and will be installed by WN.	Completed
<b>5i.</b>	<b>Condition of the wall on East Road</b>		The PC met with Highways on Friday 14 <sup>th</sup> October at 10am and looked at the condition of the wall. Highways were also made aware of the bridge that is being cut away, by the Ford and near the school. It is potentially dangerous. Clerk had not heard anything following the meeting. Clerk followed this up in January 23. GA suggested we monitor the issues as they have been raised with Highways. The Parish Council will monitor this. No further action is required for now.	Clerk
<b>5j.</b>	<b>Information Pack</b>		GA suggested offering advertising space to local business in the information pack. GA suggested that Bon Coeur may wish to offer local residents a discount or incentive to use the local business.	Clerk
<b>5k.</b>	<b>Bench on the village green</b>		A grant has been secured to cover 75% of the costs to replace and repair the benches in and around the village. A resident has asked to place a memorial bench near the cherry tree. It was agreed this could be placed on Moor Road facing the chapel. BB will courteously speak with the resident who is situated near to where the bench will place to let them know what is happening. Cllrs agreed on a bench	Clerk/BB

			to be purchased from NBB Recycled Furniture to replace an existing bench on the village green. The cost will be £340. Clerk will arrange this.	
<b>5l.</b>	<b>Bus Stop Repairs</b>		A grant has been secured for 75% of the costs. GA instructed the contractor at the end of December to commence work.	Clerk
<b>5m.</b>	<b>Tree planted</b>		RDC have been made aware of the issue. An issue was raised - a tree has been planted within the last 18 months. This isn't something the Parish Council have been consulted about.	Completed
<b>6.</b>	<b>Matters Arising</b>			
<b>6a.</b>	<b>Play Park Inspections and swing repair</b>		The disabled swing has been repaired and the latest play park inspection has been received and circulated. There were some minor reports made on the latest inspection. This will be monitored and when necessary, the work will be carried out. This will be reviewed at the March Parish Council meeting.	
<b>6b.</b>	<b>Precept 23/24</b>		BB attended the RDC precept meeting and shared the information with the Cllrs prior to the January meeting. Cllrs discussed the projected expenditure for 23/24 and agreed an increase of 7.5% on last year's precept would be applied for . Clerk emailed RDC confirming that £11,706 would be the precept amount requested for 23/24.	Completed
<b>6c.</b>	<b>Empty Property on Moor Road</b>		Clerk has contacted RDC again as the property on Moor Road still remains empty. Cllrs are concerned about the bamboo growing and length of time the property has been empty. Cllrs agreed that they have brought this to the attention of RDC and will be taken off as a future agenda item.	Completed
<b>6d.</b>	<b>Redundant Street light</b>		A new light has been installed. The old light still remains and needs to be removed. Clerk will contact RDC again. WN and JS met with Ian Dawson from RDC. It was agreed a new light could be fitted to an existing pole. The light would be guarded to reduce light towards the houses and majority of the light would be towards the school. The new light would be on a timer to reduce the amount of light towards the houses. A resident has asked for clarification on this as the light does seem to be pointing towards the houses. Clerk to follow up with RDC.	Clerk  Clerk
<b>6e</b>	<b>Flood on Moor Road</b>		There has been a number of floodings on Moor Road. This has been brought to the attention of AT and Highways. The PC has carried out some work on the ditches and beds to help prevent this. The responsibility does lie with the land owner. NYCC need to ensure this is being carried and enforcing this if necessary. JS shared a photo of the continuous flood coming from no1 Moor Road and flooding onto the road near Nixon's garage. A damaged drain has been repaired but the drain has now been filled in. The water collects on the road, doesn't drain away. It is dangerous as becomes a sheet of ice. Clerk will raise this with AT this	Clerk/AT

			evening as he has a meeting with Highways and needs to be brought to their attention ASAP. A stopcock outside 31 Church Row continuously has a water flow. Clerk to contact Yorkshire Water and raise this.	Clerk
6f.	Changes to Little White Bus Service		Updated timetables and information have been received. This has been shared however the service no longer picks up from Melsonby.	Completed
6g.	Burial ground wall owned by resident		WN has confirmed that the wall is owned and should be maintained by a resident. Cllrs have asked the Clerk to contact RDC and confirm this. No further action is required.	Completed
6h.	Widened Entrance		Cllrs agreed that they have made NYCC aware of the entrance. No further action is required.	Completed
6i.	Archived Documentation		The documentation has been archived. There is some documentation to be collected and would the PC require the original storage containers, as they could be collected. Cllrs agreed that the Clerk will arrange collection of the remaining paperwork and the containers can be destroyed. NYCC shared a list of the archived documentation. Clerk will share this with Cllrs and also put the information on the Parish Council website and share with the school.	Clerk
6j.	Grass cutting quote for 23/24		Cllrs agreed that GCH Garden Maintenance will continue for 23/24 and have been awarded the contract.	
6k.	Low Grange quarry response	Email received	Clerk shared the response from the applicant: The applicant has a S106 Planning Agreement to ensure all HGVs access and leave the site via the junction of the B6274 with the A66T to address concerns about HGVs travelling through Melsonby. The Highway Authority has subsequently confirmed that if S106 agreement is prepared to direct vehicles to and from the site, then they are comfortable with this approach. Cllrs agreed that this needs to include tractors and trailers as they carry concrete beams. Highways need to ensure the roads are properly maintained with the additional use. Clerk to respond.	Clerk
6l.	West Road Hedges		The Clerk has been in contact with the resident and the work has been completed.	Completed
6m.	Village Hedges		Cllrs asked that the Clerk write a courteous letter to residents asking them to cut back the shrubbery/bushes back to their boundary and note can also be included in the Parish Newsletter. Clerk to also contact the Limegarth Developers as this is overgrown.	Clerk
6n.	Layton Lane Development		WN asked that this issue is still monitored and the information shared with the Clerk is kept on file. The issues are still unresolved.	Clerk
6o.	Beck Debris		Email received from a resident. Clerk has informed Highways and RDC of the issue. Councillors will undertake some work themselves and clear the debris.	Clerk
7.	Finance	Clerk to provide budget report for year 2022/23 to date see Appendix – emailed to Councillors prior to meeting.	<b>RESOLVED</b> - Clerk provided an update on current finances: a. Budget, income and expenditure up to 23 <sup>rd</sup> December 2022. b. The following payments were approved and cheques signed: Eye Catching signs £184.80, Agricultural rent RDC £595.66, Christmas eve festival £26.70 and £70, Paint and cleaning products for village £86.20, 50% of church clock	

			maintenance £90.	
8.	<b>Planning Applications</b>	As per appendix.	<b>RESOLVED</b> - Clerk wrote to Mr C McKeon – Corporate Director at RDC as Cllrs have unanswered or acknowledged issues previously raised to planning. Cllrs have questioned their role in reviewing and commenting on submitted planning applications. No response received. The following applications have been granted: 22/00515/Full – The Old Stables, 7 Parkshill Court, Melsonby	Completed
9.	<b>Correspondence</b>	Correspondence received and dealt with by Clerk since last meeting.	<b>RESOLVED</b> - Correspondence as per appendix.	
10.	<b>Any other business</b>		GA gave an update on Glebe Court Community Garden – The bulbs have been planted in one planter and the hardcore is to be laid and levelled by hand. Cllrs discussed putting contact information for the relevant authorities, should anyone need to report a flood, drain issues, pot holes etc. This should be shared on the Facebook page and Parish Newsletter. These issues are not the responsibility of the Parish Council and residents can contact the authorities directly. It was noted that this information could change following the launch of the unitary authority on the 1 <sup>st</sup> April 2023. This information should also be included in the welcome pack. A village litter pick should be arranged as there is a lot of litter on Moor Road and East Road. Suggested to take place in March/April time.	Cllrs/Clerk
11.	<b>Public participation</b>	Opportunity for residents to bring matters to the attention of the Parish Council.	None.	
12.	<b>Items for future agenda</b>	Opportunity for Councillors to bring up items to be included in next meeting's agenda.	The Coronation of His Majesty the King on Saturday 6th May, 2023.	
13.	<b>Date of next meeting</b>		The next Parish Meeting will be on <b>15<sup>th</sup> March 2023</b> at 7.30pm in St James Church Meeting room.	

Meeting ended at 9.15pm