

MELSONBY PARISH COUNCIL DRAFT MINUTES**THE MEETING OF MELSONBY PARISH COUNCIL HELD ON Wednesday 13th July 2022 at 7.30pm at St James Church Meeting Room****PRESENT:** Cllr G Angus (GA), (Chair), Cllr V Elrington (VE) (Vice Chair), Cllr W Nixon (WN),**In attendance:** Cllr J Wilson-Petch (JWP) RDC, J Pears (Clerk), Resident.

Item	Covering	Summary	Detail/Action	Action/By Who
1.	Apologies		ACCEPTED - Cllr T Sutton (TS), Cllr J Stansfield (JS), Cllr B Bottle (BB)	
2.	Declarations of Interest		None.	
3.	Minutes of last meeting		RESOLVED - That the minutes of the meeting held on 23 rd May are confirmed as a true record and be signed by the Chairman.	
4.	Councillor vacancy	There is a Councillor vacancy. The vacancy has been advertised.	The vacancy was advertised an application had been received. The applicant was invited for an informal chat prior to the meeting and stayed for meeting. The closing date was not until 15 th July 22 and other applicants may still apply and be considered. No decision could be made until after the closing date.	
5.	Police update	Update.	PCSO Sharon Diamond came to the meeting to introduce herself. WN asked if she had any information on the suspected stolen car on Swire Way that took place the Friday before. Sharon said she would look into this. Clerk asked if a property marking event could be arranged. Clerk to contact Felicity Wilkinson. WN made the police aware of the 'fast track' route. Melsonby is being used as a cut though via Scotch Corner or other motorway routes if the traffic is congested or an accident on the motorway. Could a police presence attend Melsonby to help slow the traffic as they speed through the village.	Clerk
6.	Progress report:			
6a.	NYCC and RDC updates	Updates from Councillors.	RESOLVED - JWP gave an update: He will remain in post for another 8 months and continue to support the PC as the unitary authority is formed. Planning is currently on hold at RDC until a nitrate policy is agreed. JWP will update the Parish Council following the meeting.	
6b.	White line road markings	Road Safety Concerns.	This is ongoing – Clerk followed up in May 2022. The slow sign at Everards still needs replacing.	Clerk
6c.	NRCP	Update from TS.	No update.	TS
6d.	Community Speed Watch (CSW) and VAS	Update.	RESOLVED - VE met with previous councillor to complete a handover. VE has the information to download, process and collect VAS data for analysis. However, this wouldn't work on his laptop and BB was going to have a look at this.	BB/VE
6e.	RDC Street Light Funding	Update.	Clerk contacted David Lodge at RDC, he has passed this to Ian Dawson. Ian would like to meet with a member of the PC to discussed the installation of the new light. Cllrs agreed that the 12-hour timer of light could be reduced to perhaps 6 hours.	

6f.	35 Church Row public footpath	Ongoing.	Work is underway and a ramp is being installed. The NYCC formal application needs completing and a detailed plan needs to be agreed and submitted with the application. Once submitted the PC will look into funding available.	WN/GA
6g.	Limegarth development entrance	Application Entrance subsidence Village Hall.	CURRENTLY ON HOLD – Councillors agreed to park this until there is movement on the nitrate policy. The full planning application has been received and was due before a full planning committee. This was withdrawn from the last committee meeting following guidance from Natural England.	ON HOLD
6h.	20's plenty initiative		No update	
6.i	Melsonby Closed Churchyard		Councillors asked that a date for the Oct/November 22 meeting is agreed. Some Cllrs felt the old burial ground needs some attention and looks unkempt and not a wild flower meadow. Clerk to get a meeting with RDC, Melsonby Environmental Group (MEG) and the PC and bring this forward to September/October 22.	Cllrs
6.j	Burial Ground question		Burial ground question – Confirmation of a burial has been agreed. The plot in questions is half a full burial plot of 4ft by 3ft. Clerk with meet with VE and WN to look at the mapping of the plots.	Clerk/VE/WN
6.k	St James Close remedial work		Highways are aware of the issue. Clerk will follow this up as work has still not been completed.	Clerk
6.l	Signage by the school		Cllrs agreed that Clerk will share possibly signage (including school children) that could be displayed and once agreed get costings ready for the next meeting.	Clerk
6.m	Handover from Cllr Priestley		RESOLVED - VE met with Stuart Priestley and a handover was completed. Cllr agreed that they would not nominate a replacement representative for the mapping service previously managed by Stuart Priestley.	
6.n	Upkeep of Parish Council areas within the burial ground		RESOLVED - There are some areas owned by the PC that need tidying and other areas in question that fall within RDC's area. Cllrs agreed this could be discussed and agreed when meeting for the review of the wild flower meadow in Sept/Oct 22.	
7.	Matters Arising			
7.a	Archiving at NYCC and scanning costs		WN felt the archived information should be available within the Parish. GA will speak with the church and see if there is anywhere suitable for the information to be stored. The information is at NYCC but can be accessed and moved anytime. Clerk will contact NYCC to see if the information has been tagged and when available to move.	Clerk/GA
7.b	Tidy Gardens Competition		This is taking place this. VE will contact JWP to agree a date. Suggested the week commencing 8 th August 22.	VE
7.c	Northumbrian Water Meeting		RESOLVED - Some Cllrs met with NW on 1 st July on site. A detailed plan was shared with an action plan, further investigation taking place and date to received an update. This was 22 nd August 22. Clerk shared update with the community via Facebook, website and newsletter.	

7.d	Condition of the wall on East Road		The wall has been repaired in some areas but is questionable. Its concerning as remains dangerous in areas. Clerk to contact Highways and raise the concerns and questions from residents and Councillors.	Clerk
7.e	Repainting the seats		RESOLVED - JS asked to repaint the seats on the Green. This has been agreed and completed	
8.	Finance	Clerk to provide budget report for year 2021/22 to date see Appendix – emailed to Councillors prior to meeting.	RESOLVED - Clerk provided an update on current finances: a. Budget, income and expenditure up to 24 th June 2022. b. The following payments were approved and cheques signed: TESS – Portaloo hire £276.00, GCH Garden Maintenance for May and June £1128.00, Courier costs to NYCC £106.00, NRCP Photocopying £48.00, YLCA clerk training £50.00 and J and H Meynell for plants for village planters £79.37.	
9.	Planning Applications	As per appendix.		
10.	Correspondence	Correspondence received and dealt with by Clerk since last meeting.	RESOLVED - Correspondence as per appendix.	
11.	Any other business		The property on Moor Road still remains empty. Cllrs are concerned about the bamboo growing and length of time the property has been empty. Clerk will contact RDC again. Question raised regarding livestock being kept in domestic properties? Clerk will look into this.	Clerk
12.	Public participation	Opportunity for residents to bring matters to the attention of the Parish Council.	None.	
13.	Items for future Agenda	Opportunity for Councillors to bring up items to be included in next meeting's Agenda.	The information pack given to new residents – could advertising space be offered to local business? Consider the Christmas Event, does the PC need to write to local businesses for donations/support?	
14.	Date of next meeting		The next Parish Meeting will be on 14 th September 2022 at 7.30pm in St James Church Meeting room.	
<u>Meeting ended at 8.40pm</u>				