

MELSONBY PARISH COUNCIL DRAFT MINUTES**THE MEETING OF MELSONBY PARISH COUNCIL HELD ON Wednesday 29th September 2021 at 7.30pm at St James Church Meeting Room**

PRESENT: Cllr J Stansfield (JS) (Chair), Cllr V Elrington (VE) (Vice Chair), Cllr S Priestley (SP), Cllr W Nixon (WN), Cllr D Dixon (DD), Cllr G Angus (GA), Cllr J Wilson-Petch (JWP) RDC, J Pears (Clerk).

Item	Covering	Summary	Detail/Action	Action/By Who
1.	Apologies		Cllr T Sutton (TS), Cllr A Thompson (AT) NYCC.	
2.	Declarations of Interest		None.	
3.	Minutes of last meeting		The minutes were agreed and signed.	JS
4.	Police update	Update.	The latest crime bulletin had been received via email. It asked residents to be vigilant as the nights draw as they can often see a slight rise in reports of burglary. This is due to the fact that people are less likely to be detected in the dark. The chances of being the victim of such crimes are still very low in Richmondshire. PC Bernie Looker is newly appointed and has taken over the role from PC Mark Wood.	
5.	Progress report:			
5a.	NYCC and RDC updates	Updates from Councillors.	JWP confirmed that the local government reorganisation has been confirmed and will happen in 2023. There will be a demise of District Councillors and it is expected that some of County Councillors will remain in post, 5 in total to cover Richmondshire. The re-organisation should be a positive change giving greater importance to Parish Councils. Further details and a plan will emerge in the forthcoming months.	
5b.	White line road markings	Road Safety Concerns.	Some of the white line work has been completed. JS did ask why the SLOW sign at Everards was not been replaced? Clerk to contact Highways.	Clerk
5c.	NRCP	Update from TS.	No update.	TS

5d.	Play Park Remedial Work	Ongoing.	Ongoing – WN and TS have looked over the equipment where advisories had been highlighted. They suggested that the 4 seat swing needs repair and a cost for the seats to be replaced should be sought. Cllrs agreed that this should be progressed. Looking into this.	Clerk
5e.	Northumbrian Water (NW)	Ongoing problems with current sewage and surface water.	Councillors met with NW on 28 th September 21 and discussed and raised the ongoing issues. Particularly the sewage overflow problem that continues to occur through the village. NW have confirmed that a hydraulic model will be completed and the investigation can take up to 6 months. NW have agreed to get in touch again on or before 11 April 2022 with an update. The Parish Council would ask that residents should report the sewage and water overflow to NW as a POLLUTION EVENT. The more residents that register these problems will help show how this impacts the village and build a better case for Melsonby.	RESIDENTS/ EVERYONE
5f.	Community Speed Watch (CSW) and VAS	Update.	Community Speed Watch hasn't been able to get together as the group requires more support from volunteers. SP agreed to share this with the school as thought parents from the village might be able to volunteer some time to support this. If there is anyone who could help, please contact the Clerk. Melsonbyp8@gmail.com Clerk will put something in newsletter, Facebook and website. The Matrix Board (VAS) is operating successfully and has recently been switched around.	Clerk
5g.	RDC Street Light Funding	Update.	On site visit waiting to take place. Clerk has applied for 3 additional street lights to be erected around the village. The areas suggested are the bridge down from the church (rectory), Aldbrough St John Road (west side) opposite Swire way entrance and opposite the school.	Clerk
5h.	Glebe Court Community Garden	Update.	The project is complete and the funding has been requested from NRCP.	TS/Clerk

5i.	Signage	We are watching you signs and no cold calling signage.	GA looked into the costs of the no cold calling signage. Councillors agreed that a batch of 200 initially should be purchased and available to everyone. Clerk to progress this.	Clerk
5j.	Memorial Bench for Dick and Pat Ablett	Completed.	Completed.	
5k.	35 Church Row public footpath	Ongoing.	WN met with the resident and agreed that the original plan will be progressed. Cllrs discussed looking to surface part of the footpath as it come down the bank at the front of the property. Cllrs agreed this is something that could be funded. Are there any grants/funds available? WN has agreed that the PC will contact RDC as a number of trees growing over from the church yard onto the resident's property. The wall surrounding the church yard is very worn and WN felt that Highways/RDC need to be made aware of this.	Clerk
5l.	RDC Play Park Funding	Funding secured for Moor Road and St James play parks.	St James and Moor Road Play Park has been approved for funding. The equipment has been ordered and will be delivered and installed in December 2021.	Lisa Pratt/Carla Jackson/Clerk
5m.	Limegarth development entrance	Application Entrance subsidence Village Hall.	Cllrs met with Broadacres, RDC and Prism Planning on 24 th August. Cllrs agreed that until the current infrastructure problems are addressed, they will not consider the application. Cllrs agreed that a strong worded letter to planning objecting to this application. The Parish Council has written to Rishi Sunak MP for the 2 nd time. Following the first letter the response and findings from NW have not rectified the problem. The PC have asked that Rishi Sunak MP contact NYCC and asked why more has not been done.	Clerk/Broadacres/RDC Planning Cllrs/NYCC
5n.	Flood Risks – Highways to be made aware	Update.	Clerk has contacted Highways – Will follow this up. The culvert along Moor Road was blocked again. The PC met with Highways on 18 th December 2020 and discussed the source of extra water being channelled towards the village from the fields at the	Clerk/Highways/Landowners

			<p>top of Moor Road. Issues on Moor Road: The verges were examined and the work done by the land owners on the clearing of the ditches and addition of piping to allow the water to flow freely towards the village. Three areas were identified that needed clearing of built-up debris from rubbish thrown from vehicles and vegetation. This is something landowners are responsible for clearing. A roadside drain is fully blocked near the 30-mph sign leaving the village and needs clearing. Issues on West Road: the right-hand side culvert that has been recently cleared at the ford looking out from the village road that is causing water to flow over the road again. Highways needs to come back and clear the blockages. Highways have carried out work however this hasn't rectified the problem. Cllrs agreed that Highways should contact landowners as they have a duty to clear this and Highways need to take responsibility. This needs urgent attention.</p>	
5o.	Village Green	Correspondence received from a resident regarding the use of Village Green.	Completed.	
5p.	Additional Poles and VAS	Purchase of additional poles and VAS.	Cllrs agreed for the purchase of 2 poles at a cost £ 750 instead of £1000 if both are purchased and erected at the same time. SP contacted SWARCO for a costs of additional matrix board. Cllrs agreed that a flashing amber light or a smiley face is used at the pole by the school to deter speeding. Cllrs agreed to progress the matrix board purchase of £ 2891 +VAT. SP will get costs for the sign to placed outside the school.	SP
5q.	WI Rowan Tree	Update.	Cllrs discussed where the rowan tree could be placed. It was suggested that it's placed on the path to Westgarth's.	Clerk/AT
5r.	Northumbrian Water Report	Email received from resident in response to the shared Northumbrian Water (NW) report.	Northumbrian Water have responded with their findings. Questions have been raised via residents. Clerk has shared these with NW directly. Clerk to share the NW update with residents	
5s.	Public Footpath	Update.	Concerns from residents continue to be received. Cllrs discussed the footpath and agreed that remedial work is required. However, the footpath is private and is	Clerk/Highways

			the responsibility of the landowner. The PC will however inform NYCC of all concerns raised by residents.	
5t.	Overgrown hedges and shrubs	Along West Road and opposite. The hedges are obstructing the footpath and into the Beck.	Some residents have cut back their overgrown hedges but Cllrs feel more needs to be done. Cllrs have asked the Clerk to write to residents again and let them know they have the responsibility to maintain their hedges and where applicable keep the Beck clear to protect the water course. Write to all residents along the Beck on West Road and the hedges on the opposite side of the road.	Clerk
6.	Matters Arising			
6.1	Local Government re-organisation	Update.	Letter received confirming the re organisation, as per update from JWP, see 5a.	JWP/AT
6.2	Sewage and Waterflow incidents	Incidents on 27 th July and 24 th August 2021.	These incidents were shared with NW. They were also discussed at the NW meeting on 28 th September 21. Please see 5.e.	Cllrs
6.3	Meeting with Broadacres, RDC and Prism Planning	Meeting held on 24 th August 2021.	Cllrs met with Broadacres, RDC and Prism Planning on 24 th August 21 to discuss the Limegarth housing development. Cllrs agreed that until the current water and sewage infrastructure is completed the application should not be progressed.	Cllrs
6.4	Tree at Ladybank	Question raised by resident.	Completed.	Completed
6.5	Car Charging points	Questions raised by residents in response to street lighting email.	A resident asked if the PC could consider car charging points in the village for electric car users. The PC have agreed that this isn't something the PC could fund and felt this is outside of the PC's responsibility.	None
6.6	Access Road to St James Play Park	Query received from a resident regarding the access road to the Play Park.	The PC wrote to residents after taking guidance from RDC to see if this area could be signed as 'no parking'. The access should be kept clear at all times. After feedback from residents close to the access road, it has been agreed that this will be monitored and no action to be taken. Clerk will write to residents and confirm the outcome.	Clerk

6.7	Best Kept Village Competition 2021	The results have been received.	Cllrs agreed that the results should be shared with residents on the website, newsletter and FB page.	Clerk
6.8	A66 Consultation	Ongoing.	A series of consultations are due to take place from 24 th September 21 at a number of venues around Yorkshire. The work is due to take place over 10 years from 2023 – 2033.	Clerk
6.9	Cars driving on pavements	Residents asked for this to be discussed.	Residents on Moor Road are concerned by the number of vehicle's mounting the pavement. They have asked that something is done before there is a fatality. Residents of Moor Road have agreed to give some of their front gardens to create a layby to prevent this. Cllrs discussed this and agreed to look into what could be done to prevent this. It was suggested that bollards could be erected to prevent the mounting the kerb. A layby may prevent the pavement being mounted but may increase the speed of traffic. There could be 3 possibilities: They could be 3 possibilities: Widen the road, create a layby or introduce traffic calming measures. PC agreed this is a Highways/Police issue. Clerk to contact them both. Include this in the PC Newsletter	Clerk/Highways/Police
6.10	Better Buses for Yorkshire	Email received.	Clerk shared an email with Cllrs to a link to a consultation to Create better buses for Yorkshire. Clerk asked Cllrs to look at this.	Cllrs
6.11	Email received from resident	Footpath and dog fouling.	Cllrs discussed the footpaths and agree that remedial work is required. However, the footpath is private and is the responsibility of the landowner. The PC will however inform NYCC of all concerns raised by residents. Cllrs have agreed to look at signage to prevent dog fouling and continue to monitor this.	Clerk
7.	Finance	Clerk to provide budget report for year 2020/21 to date see Appendix – emailed to Councillors prior to meeting.	Update provided on current finances.	Clerk/GA
8.	Planning Applications	As per appendix.	Feedback has been shared with RDC regarding the planning application for Layton Lane House, West Lane.	Clerk/Cllrs
9.	Correspondence	Correspondence received and dealt with by Clerk since last meeting.	Correspondence as per appendix.	Clerk

10.	Public participation	Opportunity for residents to bring matters to the attention of the Parish Council.	<p>VILLAGE LENDING LIBRARY - Since Covid restrictions this has lapsed over the past 18months, but we have the opportunity to start up this useful facility again. Books are provided by NYCC and changed every 3 months. Users do not need a library ticket, just log what you have borrowed in the book. The facility is available when the church is open during daylight hours (unlike the former mobile library that came once a month for 20 minutes). However, Ian and Jean Simpson who have run this scheme since it started are retiring, so we need new organisers - this would be an ideal voluntary job for a newly retired couple or two friends, who are interested in books. If you are interested, please contact Judith Stansfield melsonbyPCjcs@gmail.com</p> <p>20 is plenty initiative – Cllrs agreed this something that the PC should adopt. Clerk will confirm the PC interest in the initiative.</p> <p>Tractors – Concerns received from residents regarding Tractors accessing the village at speed and while using a mobile phone. Cllrs have written to all Farms in Melsonby.</p> <p>The PC noticeboard is perished, damp and one of the front doors has fallen out. VE will speak to Bernie to get a cost for replacing the noticeboard.</p> <p>Defibrillator – This has been serviced and reinstated and the temporary loan defib has been returned to the supplier. The Parish Council would like to thank Steve Pace for his support and managing this. The Clerk suggested that the PC look at renewing their service agreement as the current one is due to expire this year.</p>	<p>JS</p> <p>Clerk</p> <p>Cllrs</p> <p>VE</p> <p>Clerk</p>
11.	Items for future Agenda	Opportunity for Councillors to bring up items to be included in next meeting's Agenda.		
12.	Date of next meeting		The next Parish Meeting will be on Wednesday 17 th November 2021 at 7.30pm in St James Church Meeting room.	
Meeting ended at 9.50pm				