

**MELSONBY PARISH COUNCIL DRAFT MINUTES**

**THE MEETING OF MELSONBY PARISH COUNCIL HELD ON Wednesday 20<sup>th</sup> January 2020 at 7.30PM virtually via ZOOM**

**PRESENT:** Cllr J Stansfield (JS) (Chair), Cllr V Elrington (VE) (Vice Chair), Cllr S Priestley (SP), Cllr W Nixon (WN), Cllr G Angus (GA), Cllr T Sutton (TS), Cllr J Wilson-Petch (JWP) RDC, J Pears (Clerk), Residents. All Attendees spoke at the beginning of the meeting to identify themselves.

Item	Covering	Summary	Detail/Action	Action/By Who
1.	<b>Apologies</b>		Cllr D Dixon (DD).	
2.	<b>Declarations of Interest</b>		None.	
3.	<b>Minutes of last meeting</b>		The minutes were agreed and will be signed when permitted.	Clerk/JS
4.	<b>Police update</b>	Update	No update given.	
5.				
5a.	<b>NYCC and RDC updates</b>	Updates from Councillors	AG spoke about the local government reorganisation. Two proposals have been submitted and a decision will be made by government in July 21. County Council elections are confirmed to take place on 4 <sup>th</sup> May 2021.	
5b.	<b>White line road markings</b>	Road Safety Concerns	The road makings are still to be completed. Clerk has spoken with Highways. They confirmed they are aware of this but had a note of caution that road marking work has a high failure rate if carried out in the winter months so it may not be until the turn of the year before this work is possible. Clerk to follow up. The yellow lines need to be replaced on West Road.	Clerk
5c.	<b>NRCP</b>	Update from TS – attended December 20 meeting	The role of Valerie Adams was introduced at the meeting. She has been appointed on a 2-year contract to lead on Climate Change. An action group has been formed. JWP confirmed he is already part of this group. TS has volunteered to attend the group.	TS
5d.	<b>Road Sloping on West Road</b>	This has been brought to the attention of RDC	Cllrs met with Highways on site on 18 <sup>th</sup> December. Cllrs made Highways aware of the problem and work has been carried to rectify the problem.	
5e.	<b>People residing in caravans at the end of Jagger Lane</b>		JWP confirmed that RDC had emailed to confirm the residents are paying Council Tax. JWP was unsure if the residents are accessing the main sewage works and when this was agreed with planning at RDC? JWP will clarify this ASAP.	JWP
5f.	<b>Burial Ground Issues</b>	Update	The headstone remedial work is still to be completed. Clerk will contact Andrew. Clerk discussed the burial ground, specifically managing the internment of ashes as there has been a misunderstanding in the plots available. Clerk will speak with all parties and review the processes and procedures.	Clerk
5g.	<b>Moor Road play park litter bin</b>	Update	The PC are awaiting an update from RDC as to whether there will be an additional cost to empty all play park bins. Clerk confirmed that all playpark bins have been emptied as instructed. Clerk to monitor.	Clerk

5h.	Glebe Court Community Garden	Update	TS has confirmed the project has been successful in securing a grant from NRCP. This grant will be matched funded by the Parish Council as part of the project. The £1000 match funding was approved by all councillors. TS has shared a questionnaire with councillors. This will be posted to Glebe Court residents to ask for their input into the community garden. JS offered to print the questionnaire. TS did ask that the project deadline date of 1/3/21 could be extended as under the current restrictions the project will take time and planning to get underway. Clerk to contact Jo-Anne Scott.	TS/JS Clerk
5i.	Signage	We are watching you signs and No cold calling signage	Clerk has spoken to Highways about the "We are watching you" signage and is awaiting further information. In progress. Clerk to contact PC Mark Wood to look into this. Cllrs suggested contacting Smiths Signs in Barnard Castle for a quote. Clerk has found a "No cold calling" sign from the Age UK website for residents to use and display in the interim. JS has printed the signs ready to be laminated. These will be available to residents. Clerk to follow up creating a 'No Cold Calling Zone' when possible. Clerk has requested costs and options from Trading Standards.	Clerk Clerk
5j.	Memorial Bench for Dick and Pat Ablett	Update	Cllrs discussed the suggested locations of the bench taking into consideration the feedback from Highways. Cllrs suggested that a bench is placed on the village green as a memorial for Dick and Pat Ablett. Cllrs agreed this suggestion to be offered to the Ablett family. Clerk to contact.	Clerk
5k.	35 Church Row public footpath	Update	Clerk to follow up with NYCC now Mike Lee has retired. Clerk wrote to 35 Church Row for an update on the progress of the proposed footpath. No response has been received. Cllrs agreed that if this is not progressed by the 1 <sup>st</sup> April 21 the PC will install footpath signage and markers to direct users to the public footpath through 35 Church Row.	Clerk
6.	Community Speed Watch (CSW) and road signs	Update	Community Speed Watch is still on hold due to lockdown. The Matrix Board (VAS) is operating successfully. VE and SP have turned the Matrix Board as planned.	VE/SP
7.	Wagons Speeding		WN spoke with the quarry regarding a speeding wagon coming through the village. This seems to have stopped and Cllrs agreed to monitor this.	
8.	Limegarth development entrance	Application Block pathway (overgrown tree) Entrance subsidence Village Hall	The application remains in consideration. RDC don't have an objection from a consultee (infrastructure) so therefore they are unable to refuse the application on concerns regarding infrastructure. The tree has been cut back and pathway is now unblocked. The subsidence is being dealt with Broadacres. Clerk to get an update as to when this will be completed. Cllr agreed that the Village Hall remain on hold until the infrastructure has been resolved. Cllrs will look to residents as a Village Hall committee will need to be established. Cllr agreed to look at this when a more detailed plan is available. JWP will do all he can to support the delay in approving this application. Cllrs still agreed that the village infrastructure needs to be addressed before the planning application should progress.	Clerk/Broadacres JWP

			VE raised a question. In the original planning application in 2015 the system was to be controlled by a pumping station. This has now been omitted and retention bond and hydraulic break has replaced it? Why is this? JWP will take this up with Planning.	
9.	<b>Highways on site visit</b>		The visit took place on 18 <sup>th</sup> December 2021. NW, TS and VE attended. Notes of the visit are available to view on the Melsonby PC website.	Clerk/Councillors
10.	<b>Northumbrian Water Update</b>		Northumbrian Water have confirmed they will respond with their findings formally by mid-April 21. AT will speak with NYCC and Business Enterprise Support (BES) for an update.	AT
11.	<b>Highways England A66 Northern Trans-Pennine Project</b>		A community liaison group has been set up to manage communication. JS has volunteered to attend this group on behalf of Melsonby. Further information will follow.	JS
12.	<b>Food Bank Initiative</b>	Email received	An email received to PC about a food bank initiative in Richmond. Cllrs discussed and agreed that Melsonby offers a food bank box in the church that people donate to and can take from as needed.	
13.	<b>5G</b>		TS attended an information meeting regarding 5G. Cllrs agreed that this wasn't something for discussion at the PC meeting. However, information may be useful for their own information.	
14.	<b>Climate and Ecological Emergency Bill (YLCA)</b>		YLCA shared an email regarding Climate and Ecological Emergency Bill and asked that this should be shared and Cllrs made aware of this. Clerk will re circulate information to Cllrs.	Clerk
15.	<b>Finance</b>	Clerk to provide budget report for year 2020/21 to date see Appendix – emailed to Councillors prior to meeting.	Update provided on current finances.	Clerk
16.	<b>Planning Applications</b>	As per appendix	Clerk received an email from resident James Rees. James would like Cllrs to discuss an application submitted at Spencer House to fell the Cedar Tree. RDC planning have supported this application and Cllrs confirmed they have no objections to the application. Application Acknowledgement Reference 21/00046/TCA. Clerk to feed back to James Rees.	Clerk
17.	<b>Correspondence</b>	Correspondence received and dealt with by Clerk since last meeting in November. See Appendix to Agenda for details	Correspondence as per appendix. Councillors agreed that the PC Newsletter should continue to be displayed around the village rather than posting copies through residents' doors.	Clerk
18.	<b>Public participation</b>	Opportunity for residents to bring matters to the attention of the Parish Council.	None.	Clerk
19.	<b>Items for future Agenda</b>	Opportunity for Councillors to bring up items to be included in next meeting's Agenda	Annual play park inspection report has been received. There is an advisory for a play panel at St James play park. VE and WN will visit the play park. Replenishing the grit bins.  Clerk received email from a resident about replenishing the grit bins. Clerk confirmed the PC pay for 2 bins to be filled 2 per year at a cost of £ 150 + VAT. Cllrs agreed that this cost seemed high. GA will look at this as may have a contact who could offer a more competitive price for the service.	WN/VE  GA

		VE wanted to bring to the attention of Cllrs that there were dog faeces on a grave in the burial ground. This needs to be monitored as is unacceptable. WN brought the recent damage to the beck stream opposite Spencer House drive from a delivery vehicle to the attention of the Parish Council. This needs to be monitored and brought to the attention of Spencer House. WN will speak with Spencer House and Clerk to follow up and include them at next meeting.	WN/Clerk
<b>20.</b>	<b>Date of next meeting</b>	The next Parish Meeting will be Wednesday 17 <sup>th</sup> March 2021 at 7.30pm via Zoom.	
<u>Meeting ended at 9.50pm</u>			