

**MELSONBY PARISH COUNCIL DRAFT MINUTES****THE MEETING OF MELSONBY PARISH COUNCIL HELD ON Wednesday 11<sup>th</sup> November 2020 at 7.30PM virtually via ZOOM**

**PRESENT:** Cllr J Stansfield (JS) (Chair), Cllr V Elrington (VE) (Vice Chair), Cllr S Priestley (SP), Cllr W Nixon (WN), Cllr G Angus (GA), Cllr D Dixon (DD), Cllr T Sutton (TS) Cllr J Wilson-Petch (JWP) RDC, J Pears (Clerk). All Attendees spoke at the beginning of the meeting to identify themselves.

Item	Covering	Summary	Detail/Action	Action/By Who
1.	<b>Apologies</b>		Cllr A Thompson (AT) NYCC	
2.	<b>Declarations of Interest</b>		None.	
3.	<b>Minutes of last meeting</b>		The minutes were agreed and will be signed when permitted.	Clerk/JS
4.	<b>Police update</b>	Update	No update given.	
5.				
5a.	<b>NYCC and RDC updates</b>	Updates from Councillors	JWP spoke about the local government reorganisation. There will be a change and a local re-organisation. Two proposals have been submitted.	
5b.	<b>Moor Road Play Park Fence</b>	Damage to the fence behind properties 26 and 28	The fence has been temporarily repaired. No further action required	
5c.	<b>NRCP</b>	Update from TS	A meeting is taking place on 3 <sup>rd</sup> December virtually. Terry will attend and feedback to the Parish Council.	TS
5d.	<b>Road Sloping on West Road</b>	This has been brought to the attention of RDC	WN noted that there is subsidence on the side of the Beck and undercutting on the Bank, West Road. Note has been made to look into rectifying this in the New Year.	Clerk/WN
5e.	<b>Sewage Overflow</b>	Concerns/Complaints	The sewage overflow is still a major concern as the problem has not been addressed and is reoccurring. The Parish Council are in agreement that a letter should be sent to Rishi Sunak MP, Northumbrian Water, RDC and NYCC to address the issues. Clerk to send email to Rishi Sunak MP and cc in all other addressees.	Clerk
5e.	<b>People residing in caravans at the end of Jagger Lane</b>		Could JWP look into if this and speak to the Council Tax department at RDC. Are the people permitted to reside there?	JWP
5f.	<b>Burial Ground Issues</b>	Update	NW and VE agreed to meet early December to review the headstone remedial work and complete the burial ground annual inspection. It was agreed that the clerk would contact Andrew and invite him to join them.	Clerk/VE/WN
5g.	<b>Play area Maintenance</b>		The annual play park inspection is due. Councillors agreed to proceed with The Play Park Inspections Company. Clerk to instruct this.	Clerk
5h.	<b>Glebe Court Community Garden</b>	Update	TS is going to apply for a grant to fund part of the project. Clerk and TS to liaise to complete the application and submit before the deadline on 23 <sup>rd</sup> November at 5pm.	TS/Clerk

5i.	<b>Signage</b>	We are watching you signs	Clerk has spoken to Trading Standards. These are Highways signs and will need to contact them. Clerk to progress.	Clerk
5j.	<b>No cold calling signage</b>		Spoke to Trading Standards. The village can create a 'No Cold Calling Zone' Clerk has requested costs and options. Trading Standards have confirmed due to COVID-19 this has been put on hold. Clerk to progress as and when permitted. Clerk has found some signs from the Age UK website. Cllrs agreed that these could be printed and laminated and given to residents in the interim.	Clerk
6.	<b>Building a bug hotel</b>	The bug hotel is looking to built in the church yard.	The Parish Council agreed that they would be supportive of this. It was noted that dependant on where the bug hotel will be situated that approval may be required from RDC. Clerk to update resident via email.	Clerk
7.	<b>Community Speed Watch (CSW) and road signs</b>	Update	Community Speed Watch have been on hold due to lockdown. The Matrix Board (VAS) is operating successfully. VE and TS are hoping to turn the Matrix Board early in December. Weather and restrictions permitting.	VE/TS
8.	<b>Local Government Reorganisation</b>		There will be a change and a local re-organisation. The County Council has now endorsed the submission to the government of a proposal for a single unitary council to replace the County Council and the seven district councils. The date for final bids is 9 <sup>th</sup> December 2020.	
9.	<b>Litter bin</b>	Resident complaints	The Moor Road Play Park bin should be emptied regularly. Clerk is liaising with RDC to ensure this is emptied.	Clerk
10.	<b>Memorial Bench for Dick and Pat Ablett</b>	Email received to ask for support to place a bench in memory of Dick and Pat Ablett	Clerk has contacted Highways to see if this could be a possibility. The Parish Council are happy to support this however the clerk needs to ensure the relevant authorities approve of this. WN offered to help in identifying the location of the bench if required.	Clerk/WN
11.	<b>Code of Conduct</b>	Further consultation by the Committee for Standards in Public Life (CSPL)	The correspondence has been shared with the Parish Councillors via email. Clerk has shared the information and asked councillors to respond to the consultation as requested on behalf of YLCA.	Clerk/Councillors
12.	<b>White Lines – Road Markings</b>	Road Safety Concerns	Clerk has spoken with Highways. They confirmed they are aware of this but had a note of caution that road marking work has a high failure rate if carried out in the winter months so it may not be until the turn of the year before this work is possible.	
13.	<b>Christmas Event, Lights and Tree</b>	2020 event	The Cllrs agreed that it wouldn't be possible to hold a Christmas event in the current climate and felt it would be best to cancel the event this year. A tree on the village green will however been decorated with lights. Clerk to communicate this with residents via Facebook, PC website and newsletter.	Clerk
14.	<b>Planning application</b>	Limegarth, 48 Moor Road housing development	The concerns and comments have been shared with Planning at RDC. The Parish Council have asked that the planning application is on hold until the current village sewage and water infrastructure is completed.	
15.	<b>Limegarth development entrance</b>	Block pathway (overgrown tree) and entrance subsidence	The tree has been cut back. The entrance now has barriers around the subsidence however is has blown down. This has been brought to the attention of Broadacres. Broadacres will investigate and confirm what will be done to rectify it and when.	Clerk/Broadacres

16.	<b>Precept 2021/22</b>		PC agreed to increase the Precept 2021/22 by 5%.	Clerk
17.	<b>Finance</b>	Clerk to provide budget report for year 2020/21 to date see Appendix – emailed to Councillors prior to meeting.	Update provided on current finances PC agreed the following expenditure:  Annual Play Park Inspection fee, £ 50 donation to Great North Air Ambulance Service, £ 50 to Citizens Advice Bureau and a monthly subscription to Zoom of £ 14.39. Clerk to arrange these.	Clerk
18.	<b>Planning Applications</b>	As per appendix		
18.	<b>Correspondence</b>	Correspondence received and dealt with by Clerk since last meeting in September. See Appendix to Agenda for details	Correspondence as per appendix. Councillors agreed that the PC Newsletter should continue to be displayed around the village rather than posting copies through residents' doors.	Clerk
19.	<b>Public participation</b>	Opportunity for residents to bring matters to the attention of the Parish Council.	None.	Clerk
20.	<b>Items for future Agenda</b>	Opportunity for Councillors to bring up items to be included in next meeting's Agenda	It was reported that quarry wagons were flying down West Road at 6.15am. WN agreed to speak to the quarry.	WN
21.	<b>Date of next meeting</b>		The next Parish Meeting will be Wednesday 20th January 2021 at 7.30pm via Zoom.	
<u>Meeting ended at 9.40pm</u>				