

## MELSONBY PARISH COUNCIL DRAFT MINUTES

THE MEETING OF MELSONBY PARISH COUNCIL HELD ON Wednesday 16<sup>th</sup> September 2020 at 7.30PM virtually via ZOOM

**PRESENT:** Cllr J Stansfield (JS) (Chair), Cllr V Elrington (VE) (Vice Chair), Cllr S Priestley (SP), Cllr G Angus (GA), Cllr J Wilson-Petch (JWP) RDC, J Pears (Clerk) and residents. All Attendees spoke at the beginning of the meeting to identify themselves.

Item	Covering	Summary	Detail/Action	Action/By Who
1.	<b>Apologies</b>		Cllr W Nixon (WN), Cllr A Thompson (AT) NYCC, Cllr D Dixon (DD), Cllr T Sutton (TS).	
2.	<b>Declarations of Interest</b>		None.	
3.	<b>Minutes of last meeting</b>		The minutes were agreed and will be signed when permitted.	Clerk/JS
4.	<b>Police update</b>	Update	No update given. Clerk to follow up on 'Cold Calling' signs for village.	Clerk/PC Mark Wood
5.				
5a.	<b>NYCC and RDC updates</b>	Updates from Councillors	The Limegarth planning application is on hold. JWP has asked that the plan should go before a full council and reiterated the concerns of the Parish Council and residents.	JWP
5b.	<b>Moor Road Play Park Fence</b>	Damage to the fence behind properties 26 and 28	VE and TS will investigate replacing the temporarily repaired fence. He has suggested speaking to John Proudlock.	TS/VE
5c.	<b>NRCP</b>	Update from TS	No Update.	TS
5d.	<b>Road Sloping on West Road</b>	This has been brought to the attention of RDC	Clerk to follow this up with Highways and contact RDC to get it repaired.	Clerk
5e.	<b>Sewage Overflow</b>	Concerns/Complaints	The sewage overflow is still a major concern as the problem has not been addressed and is reoccurring. It is a health hazard and needs escalating higher. This need addressing before the Limegarth development begins. It's been brought to the attention of planning at RDC, Northumbrian Water and Environment Agency.	Clerk
5f.	<b>Church Update</b>		Lesley Black gave an update on the church. They are hoping for the church to be open in October.	
5g.	<b>Street Light repairs</b>	Update	Black Bull light has been removed and replaced. The light near 30 Moor Road has been replaced. The work has been completed.	
5h.	<b>Glebe Court Community Garden</b>	Update	No Update.	TS/Clerk
5i.	<b>Signage</b>	We are watching you signs	JWP has suggested Clerk speak with Chloe Lewis at RDC.	Clerk

5j.	No cold calling signage		Clerk to follow up with PC Mark Wood and JWP suggested speaking with Chloe Lewis at RDC	Clerk
6.	James Rees Letter		James Rees shared his concerns with the Parish Council regarding the Limegarth Development. This was brought to the attention of all Parish Councillors and shared with Planning at RDC.	
7.	Community Speed Watch (CSW) and road signs	Update	Community Speed Watch have been out in September and may take place in November, weather permitting. The Matrix Board (VAS) has been installed and training has taken place for some volunteers.	CSW Co-ordinator
8.	Local Government Reorganisation Meeting 16/9/20	Update from JS as she attended the meeting	There will be a change and a local re-organisation. Judith will share the slides from the meeting with councillors. Further information will follow.	JS
9.	Right of Way – 35 Church Row	Update	The new proposed footpath has been agreed. PC are waiting to hear when this will take place.	Clerk
10.	Burial ground issues	a. To discuss progress on public footpath signage b. Upkeep of burial ground – cremation area needs tidying c. Headstone maintenance	a. On hold until the agreed new path at 35 Church Row has been implemented. b. GCH is going to strip, level and grade the cremation area. It will then be ready for seeding and this will be done within the next few weeks. Weather permitting. c. Headstone remedial work hasn't been completed. This need doing ASAP. Clerk to contact Andrew.  It was brought to the attention that a Burial Plot isn't aligned with other plots and as shown on the burial mapping. Clerk to contact Grave Digger to ascertain why this has happened.	Clerk  Clerk
11.	Play Area Maintenance		Clerk asked councillors wishing to shadow RDC on a future play park inspection to provide dates of their availability on either a Thursday or Friday. Clerk will share these dates with RDC and arrange an accompanied inspection.	Clerk
12.	Fire Hydrant Cover	Email received from a resident to let the PC know a fire hydrant cover was missing and could be hazard.	Cover missing from water hydrant on the Aldbrough Road – the Highway Officer has inspected this site and reported this to the utility company for attention and repair. In the short term a cone has been placed on the area to make people aware of the potential hazard. JS Updated resident.	
13.	Tidy Gardens Competition	The competition took place on 10 <sup>th</sup> August.	Clerk to share the winners in the newsletter, PC website and Facebook. PC have asked Clerk to thank Revd Camilla and District Councillor Jimmy Wilson – Petch (JWP)	Clerk
14.	Planning application	Limegarth development	The concerns and comments have been shared with Planning at RDC. The Parish Council have asked that the planning application is on hold until the current village sewage and water infrastructure is completed.	
15.	Pathway blocked at Lime Garth development	Residents email received - Trees and hedges are overgrown.	This is still a problem and needs addressing ASAP. Clerk to speak to Highways. JWP is going to look into this too.	Clerk/JWP

16.	<b>Christmas Event</b>		PC agreed to revisit this at the next meeting in November.	Clerk
17.	<b>Finance</b>	Clerk to provide budget report for year 2020/21 to date see Appendix – emailed to Councillors prior to meeting.	Update provided on current finances and cheques to given to JS and VE for signatory after the meeting. PC agreed the following expenditure:  Allotment Invoice for 1/4/20 -31/3/21. Clerk to reinvoice this to the Allotment Association.  Matrix Board production and Installation costs  PC agreed to new pay scale for Clerk in line with National Association of Local Councils. 2020/21 National Salary Award to be implemented from 1/4/20 and back dated. Increase of £7.29 per month.  PC agreed to re-new the insurance for another 3 years as this was the most cost-effective way. Clerk to respond to insurer.	Clerk/JS/VE  Clerk  Clerk
18.	<b>Planning Applications</b>	As per appendix	Clerk shared a letter from RDC planning for a Rear Single Storey Study Extension at 2 Swire Way. This was for information.	
18.	<b>Correspondence</b>	Correspondence received and dealt with by Clerk since last meeting in July. See Appendix to Agenda for details	Correspondence as per appendix. Councillors agreed that the PC Newsletter should continue to be displayed around the village rather than posting copies through residents doors.	Clerk
19.	<b>Public participation</b>	Opportunity for residents to bring matters to the attention of the Parish Council.	None.	Clerk
20.	<b>Items for future Agenda</b>	Opportunity for Councillors to bring up items to be included in next meeting's Agenda	Christmas lights. People living in caravans at the end of Jagger Lane. JWP to investigate this.	Clerk/JWP
21.	<b>Date of next meeting</b>		The next Parish Meeting will be Wednesday 11th November 2020 at 7.30pm via Zoom.	

Meeting ended at 8.25pm