

MELSONBY PARISH COUNCIL DRAFT MINUTES

THE MEETING OF MELSONBY PARISH COUNCIL HELD ON Wednesday 8th July 2020 at 7.30PM virtually via ZOOM

PRESENT: Cllr J Stansfield (JS) (Chair), Cllr V Elrington (VE) (Vice Chair), Cllr S Priestley (SP), Cllr D Dixon (DD), Cllr T Sutton (TS), Cllr G Angus (GA), Cllr W Nixon (WN), Cllr A Thompson (AT) NYCC, J Pears (Clerk) and residents. All Attendees spoke at the beginning of the meeting to identify themselves.

Item	Covering	Summary	Detail/Action	Action/By Who
1.	Apologies		Cllr J Wilson-Petch (JWP) RDC.	
2.	Declarations of Interest		None.	
3.	Minutes of last meeting		The minutes were agreed and will be signed when permitted.	Clerk/JS
4.	Police update	Update	No update given. Clerk to follow up on 'Cold Calling' signs for village.	Clerk/PC Mark Wood
5.				
5a.	NYCC and RDC updates	Updates from Councillors	AT confirmed 2k funding is available for the purchase of the Matrix Board. A suitability assessment has taken place. The suggested location for siting the VAS is on the east side of Moor Road on the grass verge close to 47 Moor Road.	AT
5b.	Moor Road Play Park Fence	Damage to the fence behind properties 26 and 28	TS has repaired the fence temporarily. VE suggested sourcing the fencing and repairing properly ourselves or speaking to John Proudlock. VE and TS will look into this	TS/VE
5c.	NRCP	Update from TS	No Update.	TS
5d.	Storage container	Update	This will something councillors agreed to revisit in the New Year.	
5e.	Sewage Overflow	Concerns/Complaints	The sewage overflow is still a major concern as the problem has not been addressed and is reoccurring. It is a health hazard and needs escalating higher. Councillors agreed that this needs to be shared with JWP. Clerk to share correspondence and information with JWP to investigate.	JWP/Clerk
5f.	Mole Control	Update	No longer required.	
5g.	Street Light repairs	Update	Clerk to get update on street light removal from the Black Bull and removal of old street light at 30 East Road.	Clerk
5h.	Glebe Court Community Garden	Discussing progress	TS is looking at funding opportunities to develop Glebe Court. Change of use has been completed with RDC.	TS/Clerk
5i.	Signage	We are watching you signs	Clerk to speak with JWP to source the signage.	JWP

5j.	No cold calling signage		Clerk to follow up with PC Mark Wood and speak with JWP.	Clerk/JWP
6.	Road Sloping on West Road	TS raised concerns of the road sloping	TS felt this is something to bring to the attention of the PC. The road is sloping at the little bridge at the top end of West Road. There is also concerns of the bank cutting back at the Beck. The gully under the Ford needs clearing out on the top of West Road. Clerk to contact Highways.	Clerk
7.	Community Speed Watch (CSW) and road signs	Update	Community Speed Watch started again on 7 th July. CSW Co-ordinator mentioned that volunteers are on the decline and would welcome new volunteers. It was suggested reaching out to parents at the school for support. Concerns were raised around the safety of the road markings as they are non-existent. The slow marking has worn away and needs replacing. Clerk to contact JWP and Highways. All councillors agreed that the PC should move forward with the purchase of the Matrix Board (VAS). Funding of 2k will come from NYCC and approximately £1400 will be funded by Melsonby Parish Council. PC asked that the resident at 47 Moor Road should be contacted about the current proposal. Other residents close by should also be informed.	CSW Co-ordinator/ Clerk/JWP
8.	Parish Clock Maintenance		The PC agreed to pay 50% of the maintenance fee for the next 3 years. The contribution this year is £ 90. Clerk to liaise with Mike Carr to arrange payment.	Clerk
9.	Right of Way – 35 Church Row	Update	New signage has been purchased and will be installed to clearly route the correct public footpath through 35 Church Row. Agreed burial ground wall needs bricking up and kissing gate installed through the public right of way. The Parish Council will write to the residents to inform them of the proposed changes. See item 12 as forms part of Westgarth proposal.	Clerk
10.	Burial ground issues	a. To discuss progress on public footpath signage b. Update of burial ground area and mapping of plots c. Upkeep of burial ground – cremation area needs tidying d. Headstone maintenance	a. Signage has been purchased and ready to be installed. b. A new burial plot plan has been written and being used. c. Cllrs agreed that the cremation area needs tidying. GCH will start tidy up as instructed. Cllrs agreed the cost to remove the ivy wasn't viable and will look at other options. d. Headstone remedial work has been completed. VE will check this when next at the burial ground.	Clerk VE
11.	Dog Fouling	Update	Clerk has contacted Street Scene via email and left a telephone message to request poo bags to replenish existing dispensers. Dog fouling notice to be included in newsletter.	Clerk
12.	Proposed footpath diversion	Proposed footpath diversion – Western House Stables	Councillors met with Mike Lee at NYCC on the 8 th July where they discussed the options available to resolve the impasse around the Footpath Diversion and 35 Church Row, Melsonby and explained what had been discussed and the decision that had been arrived at in order to move the proposal forward. Mike Lee will write to residents at 35 Church Row and Western House Stables (Westgarths) The Parish Council will also write to the residents and outline the suggested proposal.	Clerk/NYCC

13.	Parking on grassed area on Moor Road	Resident email	Clerk contacted RDC as this land belongs to them. Clerk contacted residents to let them know.	Clerk
14.	Planning application	Layton Lane House, West Lane	PC have shared comments and feedback regarding the application with planning at RDC.	Clerk
15.	Pathway blocked at Lime Garth development	Residents email received - Trees and hedges are overgrown.	Clerk has spoken with JWP and passed this over to him as it's an RDC issue. Clerk has updated resident.	Clerk
16.	Tidy Gardens Competition 2020	The competition will take place on 10 th August.	Clerk to share the event in the newsletter. Clerk to arrange prize money with VE	Clerk/VE
17.	Finance	Clerk to provide budget report for year 2019/20 to date see Appendix – emailed to Councillors prior to meeting.	Update provided on current finances and cheques given to JS and VE for signature after the meeting.	Clerk
18.	Correspondence	Correspondence received and dealt with by Clerk since last meeting in May. See Appendix to Agenda for details	Correspondence as per appendix.	Clerk
19.	Public participation	Opportunity for residents to bring matters to the attention of the Parish Council		Clerk
20.	Items for future Agenda	Opportunity for Councillors to bring up items to be included in next meeting's Agenda	Clerk to contact RDC for this year's allotment invoice. JS suggested extending the footpath along East Road – If funding is available for road repairs and improvements. Clerk to liaise with JWP as there appear to be people residing in the caravans situated at the end of Jagger Lane just off Moor Road.	Clerk JWP/Clerk
21.	Date of next meeting		The next Parish Meeting will be Wednesday 16th September 2020 at 7.30pm. Venue to be confirmed.	
Meeting ended at 9.15pm				