

**MELSONBY PARISH COUNCIL DRAFT MINUTES****THE MEETING OF MELSONBY PARISH COUNCIL HELD ON Wednesday 22nd January 2020 at 7.30PM IN MELSONBY PRIMARY SCHOOL****PRESENT:** Cllr J Stansfield (JS) (Chair), Cllr V Elrington (VE) (Vice Chair), Cllr S Priestley (SP), Cllr D Dixon (DD), Cllr T Sutton (TS) and, J Pears (Clerk), residents.

Item	Covering	Summary	Detail/Action	Action/By Who
1.	<b>Apologies</b>		Cllr W Nixon (WN) and Cllr J Wilson-Petch (JWP) RDC.	
2.	<b>Declarations of Interest</b>		None.	
3.	<b>Minutes of last meeting</b>	Page 2 of September minutes has been amended and needs signing	Amended page 2 of September minutes and the November minutes were approved and signed by JS.	
4.	<b>Police update</b>	Update	PC Mark Wood gave an update. On the 2 <sup>nd</sup> November 2019 a farm building near Melsonby was entered and a number of metal hurdles and a feeder were stolen. On 15 <sup>th</sup> January 2020 heating oil theft on Moor Road.	PC Mark Wood/AT
5.	<b>Co-option of New Councillor</b>	There is a Councillor vacancy due to Cllr A Stokoe standing down. One application had been Received. Mr Gordon Angus	Mr Gordon Angus was unanimously co-opted on to the Parish Council, he signed the Declarations of Acceptance and Interest and joined the Council for the remainder of the meeting.	Clerk to send completed forms to RDC
6.				
6a.	<b>Resident's concerns and complaints</b>	Corroded signs, sunken drain and street lights	Both signs and the sunken drain have been repaired/replaced. There is still a light out at Selby House – Clerk to report.	Clerk
6b.	<b>Emergency planning</b>	Update from TS	Ongoing.	TS
6c.	<b>NRCP</b>	Update from TS	No Update.	TS
6d.	<b>Storage container</b>	Update	No Update. Clerk to speak with WN.	WN
6e.	<b>NYCC and RDC updates</b>	Updates from Councillors	County Councillors weren't present at the meeting.	JS/AT
6f.	<b>New bus route Hodgsons</b>	Update from Clerk/JS	AT did provide a response to the Hodgson bus concerns. However, JS felt this was still unresolved and would follow this up with AT. The Parish Council agreed that the LWB service should be	AT/ Clerk

			included in the next PC Newsletter. PC want to ensure all residents aware of the service.	
<b>6g.</b>	<b>ANPR camera</b>	Update on request for provision of a camera	No longer pursuing this.	
<b>6h.</b>	<b>Glebe Court Community Garden</b>	Discussing progress.	TS is looking at funding opportunities to develop Glebe Court. Clerk to contact RDC and confirm change of use.	TS/Clerk
<b>7.</b>	<b>Damage to Moor Road Play Park Fence</b>	Update from PC Mark Wood	PC Mark Wood has spoken to a resident who has admitted liability for the damage to the fence and agreed to repair the damage. Clerk to speak with resident and arrange for the fence to be replaced/repaired.	Clerk
<b>8.</b>	<b>Community Speed Watch and road signs</b>	Update	The new speed watch signs have been erected. However, the old signs would have been useful to keep. Clerk to contact NYCC to see if they could be returned. Speed watch is resting over the winter and will begin again soon.	Clerk/NYCC
<b>9.</b>	<b>Right of Way – Mill Garth</b>	Discuss and agree on what needs doing	Clerk to speak with WN for update.	WN/Clerk
<b>10.</b>	<b>Right of Way – 35 Church Row</b>	Update	PC are pursuing enforcement as resident has blocked access to the public footpath. WN is organising signage to clearly route the correct public footpath. Currently the footpath through the burial ground is being used as the right of way. This isn't a public right of way and is consecrated ground. WN and Clerk to progress this.	WN/Clerk
<b>11.</b>	<b>Burial ground issues</b>	a. To discuss progress on footpath b. Burial ground maintenance – annual inspection c. Update of burial ground area and mapping of plots	a. No update. This has been passed to the diocese to progress. b. Annual safety check of burial ground is underway by WN and VE. c. A new burial plot plan has been written. WN and VE are plotting current burials. Once completed will share with Clerk.	VE/Clerk
<b>12.</b>	<b>Mud of West Road</b>	Concerns received from residents	Residents are concerned with the amount of mud that has been on West Road. PC Mark Wood has asked that evidence is provided and he will be able to take this further. Vehicle registrations, names and photo evidence would be required. Residents to share any information with the PC Clerk.	Clerk/PC Mark Wood
<b>13.</b>	<b>Proposed footpath diversion</b>	Proposed footpath diversion – Western House Stables	This is still in consultation. It has been delayed as residents are uncompliant with suggested footpath diversion plan. WN and SP met with Mike Lee at NYCC in January. Councillors agreed the proposed diversion would be acceptable. Enforcement proceedings are being pursued as the public right of way has been obstructed. Clerk to speak with Mike Lee and Andy Brown at NYCC.	Clerk/NYCC

14.	<b>Woodland Trust – Free Trees</b>		PC felt this wasn't something to pursue at this time.	
15.	<b>Church Row Access</b>		PC Mark Wood will write to resident re keeping access clear on Church Row.	PC Mark Wood
16.	<b>Street Cleaning</b>		Street Cleaning has a 16-week cycle. Clerk will need to contact RDC prior to PC meeting to confirm street cleaning day. PC have asked for confirmation of the route taken by the street cleaner. Not all streets appear to have been cleaned.	Clerk
17.	<b>VE Celebrations</b>	8 <sup>th</sup> May 2020 – What is taking place on this day	JS proposed a Big Picnic on the day. PC suggested putting something in the newsletter to ask for ideas from residents.	Clerk
18.	<b>Finance</b>	Clerk to provide budget report for year 2019/20 to date see Appendix – emailed to Councillors prior to meeting	Update provided on current finances and cheques given to JS and VE for signatory.	
19.	<b>Planning Applications</b>	See Appendix to Agenda for details	Planning applications as per appendix.	
20.	<b>Correspondence</b>	Correspondence received and dealt with by Clerk since last meeting in November. See Appendix to Agenda for details	Correspondence as per appendix.	Clerk
21.	<b>Public participation</b>	Opportunity for residents to bring matters to the attention of the Parish Council	Church Row is becoming more difficult to access as vehicles are obstructing the road. Clerk to contact PC Mark Wood. Clerk to contact Highways Agency/Environment Agency as a drain has sunk into the road and raised concerns. Clerk to contact RDC re the street cleaning. Can they inform residents or PC when this is taking place? Roads can be made clear for cleaning as some drains and areas are never cleaned. Councillors found the What 3 Words very informative and asked for this to be shared with the community. Clerk to put in newsletter, FB and website.	Clerk
22.	<b>Items for future Agenda</b>	Opportunity for Councillors to bring up items to be included in next meeting's Agenda		Clerk
23.	<b>Date of next meeting</b>		The next Parish Meeting will be Wednesday 18 <sup>th</sup> March 2020 at 7.30pm.	
<u>Meeting ended at 9.10pm</u>				