

Explanation of variances – pro forma

Name of smaller authority:

Melsonby Parish Council

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	20,031	18,338				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	9,000	9,400	400	4.44%	NO		
3 Total Other Receipts	4,784	4,941	157	3.29%	NO		
4 Staff Costs	2,913	3,639	726	24.92%	YES		Clerk changed on 16th May - Had a handover period 2 Clerks were paid. A mobile phone was purchased for £105 and payment of £ 7.50 per month payable
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	12,564	7,488	-5,076	40.40%	YES		in 2017/18 nearly £4000 was spent on maintaining and cleaning the village
7 Balances Carried Forward	18,338	21,552				VARIANCE EXPLANATION NOT REQUIRED	
					YES	EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	0	0				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	0	0	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable