

**MELSONBY PARISH COUNCIL****MELSONBY PARISH COUNCIL MEETING HELD ON WEDNESDAY 17<sup>th</sup> January 2018 AT 7.30PM IN MELSONBY PRIMARY SCHOOL**

**PRESENT:** Cllr A Stokoe (Chair); Cllr V Elrington (Vice-Chair); Cllr W Nixon; Cllr T Sutton; Cllr D Dixon; Cllr S Priestley; Jill Welham (Clerk); Cllr A Thompson, Sam Hutchinson Police and Crime Commissioners Office, 1 resident.

Item	Covering	Summary	Detail/Action	Action/By Who
1.	<b>Apologies</b>	Cllr Jimmy Wilson-Petch		
2.	<b>Declarations of Interest</b>	None		
3.	<b>Police Update</b>	Update	No police officer was present. Clerk read out Crime Reports, only 1 crime reported of a stolen motorbike from Moor Road on Christmas Eve.	
4.	<b>Minutes of last meeting</b>	The minutes of the last meeting were agreed.	Signed by AS	
5.				
5a	<b>Telephone box</b>	Updates on signs	Ongoing	WN
5b	<b>Well on East Road</b>	Update on clearance work.	No further update. A digger will be required at some stage to try and tie in with other projects as and when.	Cllrs and volunteers ongoing.
5c	<b>Speeding issues</b>	Update on Community Speed Watch and 20's Plenty	No further Speed Watch sessions have been held due to weather and lack of volunteers available during daylight hours. They hope to start again at the end of February/early March. SP has emailed AT for support for 20's Plenty Campaign and is awaiting reply.	SP/ Volunteers
5d	<b>Emergency Planning</b>	Update from TS	TS is still working on the Emergency Plan.	TS
5e	<b>NRCP</b>	Future meeting date: Wednesday 14th March 2018 at 6.30pm	TS had attended the meeting in December. NY Police have 12 vans, 3 motorbikes and 50 staff available for speeding issues for the whole area. In Jan/Feb there will be 25 live sites for speed checks. Community Speed Watch schemes throughout the area had recorded 2300 people speeding. Parishes have been asked to write to MP Rishi Sunak with concerns and data related to speeding to get him on board in the	TS

			<p>campaign to allow parishes to purchase matrix boards. SP and Clerk to collate info and write a letter to him. (Also, to copy Chloe Lewis at RDC in to the letter.) Other parishes are also interest in the 20's Plenty Campaign.</p> <p>Healthy Horizons over 65's ex-forces scheme in operation. Clerk has advertised this.</p> <p>TS will attend meeting on 14/03/18.</p>	Clerk/SP
<b>5f</b>	<b>West Road sump update</b>	To discuss further action, although beck has been cleared sump has not.	WN advised that the grass along the side of the beck had been cut but the sump has not been cleared out. Is it a legal requirement for landowner to clear it? Clerk to contact Environment Agency to find out and try to arrange a site meeting.	Clerk
<b>5g</b>	<b>Village Green Registration</b>	Update from Clerk on application progress	The bank safe wallet had arrived at Barclays in Richmond but an appointment had been cancelled by the bank. Clerk and VE due to go on Friday 19 <sup>th</sup> January to retrieve the wallet and as long as necessary information is there Clerk will then complete the application form.	Clerk
<b>5h</b>	<b>NYCC and RDC updates</b>	Updates from County Councillor	<p>AT advised a working party is being set up by NYCC to look into his motion to allow PC's to purchase matrix boards. NYCC argue that they will lose effect if too many are put up round the county. AT is producing a report for NYCC and asked SP to send him details of Speed Watch statistics to provide evidence for the report.</p> <p>There is still money available in the "Pot of Gold" fund but the deadline is end of February. Clerk had forwarded details to Healthy Melsonby as per previous meeting and School were looking into possible application.</p> <p>Possibility of signs for village saying it is a Speed Watch area would be helpful but AT is pursuing this with NYCC as their approval required for installing them.</p>	SP

			Duelling of full A66 is hopeful but will not be until approx. 2021.	
<b>5i</b>	<b>General Data Protection Regulations</b>	Additional information received from YLCA	Clerk had circulated updates from YLCA regarding this matter. Latest info is that Clerk can't be the Data Protection Officer and another employee would be required. NALC are campaigning for smaller PC's not to be affected by this and also looking into communal officer to share job between parishes. Awaiting further info.	
<b>5j.</b>	<b>Play park issues</b>	Update on bin and maintenance of equipment and annual inspection.	New bin is still on hold waiting to source materials. The Annual Play park Inspection had been completed. A few minor issues had been highlighted. Judith Stansfield suggested a charitable organisation may be able to carry out minor repairs required. She will find out name of organisation. It was agreed that the renewal of the annual inspection should be done manually rather than subscribing to automatic renewal.	Bin AS/WN JS maintenance
<b>5k.</b>	<b>Trees</b>	Updates on proposal to remove tree no. 1048 on village green including request to create a sculpture from the remaining tree trunk.	Clerk advised that RDC require details of final plans for tree trunk if it is cut down. JS would like to have the trunk carved in memory of Ian and she would pay for the sculpture. Idea of a memorial plaque on the trunk was also suggested. Cllrs agreed that this would be a good idea and JS suggested a sculpture of cats may be appropriate. This was agreed and Clerk to complete application form for RDC.	Clerk – tree application
<b>5m.</b>	<b>ANPR Camera</b>	Update on request for provision of a camera.	Clerk had been unable to contact Ian Jefferson as his contact details were not public. No police officer was present so no update available.	Clerk
<b>6.</b>	<b>Community Mapping Project</b>	To hear from Sam Hutchinson, Project Officer, and discuss community issues.	Sam Hutchinson from Police and Crime Commissioners Office attended he is visiting parishes throughout the area to find out about the villages and communication and contact with the Police, policing and crime concerns to try and improve services. Cllrs advised that Melsonby is fairly quiet and doesn't have a high crime rate, there are occasional burglaries such as theft of bikes. The main concerns are	

			<p>speeding and parking issues. Through traffic uses the village to cut through between the A1 and A66. Speed Watch is in operation but there is no back-up from local police.</p> <p>SH to speak to Police Traffic Bureau for background information and also try to get police to come with a speed camera during busy periods. He will also look into issue with PC's being unable to purchase speed matrix boards. He will see what evidence he can get and liaise with Cllr AT to back up case with NYCC Highways.</p> <p>AT requested that Julia Mulligan write to Don McKenzie the Highways Executive Officer to back-up the matrix boards issue.</p> <p>Cllrs also expressed concern about PC Mark Wood not being available due to duties at Kirby Misperton and what cover this area has in his absence.</p> <p>Clerk mentioned problems contacting 101 but SH advised new staff were being brought in and things are improving.</p>	
7.	<b>Parish Councillor Vacancy</b>	To vote on co-opting a new Parish Councillor. There has been one expression of interest.	Judith Stansfield had expressed interest in becoming a Parish Councillor. She has been on the council before. She was co-opted with a unanimous vote and after signing the acceptance form she joined the council.	
8.	<b>Thank you letters</b>	To agree list for thank you letters to go out to volunteers	Thank you letters are to be sent out to volunteers as last year. Clerk to send list of last years recipients to Cllrs for approval before sending letters. Some additional names were also suggested.	Clerk
9.	<b>Replacement dog waste bin</b>	The dog waste bin at the corner of Moor Road and Jagger Lane was damaged when a car crashed in to the hedge in December. To discuss purchasing a replacement bin.	Clerk had asked PC Mark Wood if he had details of driver but he had not replied. It is understood the owner of the paddock has the drivers' details. AS to try and find out. Cllrs believe that driver should pay for the replacement dog waste bin rather than the PC.	AS
10.	<b>Emergency Email system</b>	To discuss setting up an emergency email system for the village.	SP had suggested that an emergency system be put in place to help residents in case of an emergency. TS	TS

			advised that this is being built in to the Emergency Plan. No further action required.	
11.	<b>Grass Cutting</b>	Update on quote for village grass cutting and NYCC payment.	A quote had been received from Mac Plant for grass cutting. There is an increase on last year's figures to £3720 ex VAT (Ex. hedge cutting) an increase of £260. This had been accounted for in the budget increase at the last meeting. It was agreed that Mac Plant should be asked to continue to cut the grass in 2018. NYCC are again offering a payment for highways grass cutting of £183.43.	Clerk
12.	<b>Church Row parking</b>	To discuss request from resident to create parking spaces on Church Row where the grass verge is currently outside numbers 19-31.	A request had been received via the Facebook page from a resident asking for the verge to be converted to a parking area as cars park on the grass anyway when there is an event at the church. It would help with parking problems on Church Row. PC currently pays to have the grass cut but it is not known who actually owns the land. Clerk to investigate to see if it is owned by PC or may be NYCC Highways or RDC. Also, may need Highways approval if this is to be done. There is a rotting MG car in the existing parking area on Church Row and the Clerk was asked to contact RDC/Highways to see if this can be removed.	Clerk
13.	<b>Burial ground issues</b>	<p>a. Update regarding repair to stone pillars at ramp and agree next course of action.</p> <p>b. Update on maintenance work to remove shrubs, etc from new burial ground and progress on obtaining plan for footpath proposal.</p>	<p>a. Clerk had spoken to John Proudlock and he has agreed to repoint the wall. He will wait until the weather improves. He advised that he had left the wooden posts in-situ and built the stone pillars around them and this has most likely caused the problem as the wood may have expanded if damp. He said that if the repointing is unsuccessful he would rebuild the pillars at his expense.</p> <p>b. Still waiting to get a quote from Rob Skelton for removing the scrub. AS to deal. Gary Hudson had sent a plan of the churchyard but it was not detailed enough. Clerk to contact him again and ask if he has a plan of the actual burial plots.</p>	AS Clerk

14.	<b>Finance</b>	Clerk to provide budget report for year 2017/18 to date see Appendix – emailed to Councillors prior to meeting.	Clerk provided budget update see appendix to Agenda and budget report.	
15.	<b>Planning Applications</b>	See Appendix to Agenda for details.	There had been two new applications one for Listed Building Consent at 10 East Road for erection of a satellite dish on the chimney at the rear of the property and an application for an extension at Village Farm on East Road which had just been received. To be considered by Cllrs and Clerk to reply to RDC. The application for 4 houses to be built on the site of Nixon's Garage had been approved by RDC.	Cllrs/Clerk
16.	<b>Correspondence</b>	Correspondence received and dealt with by Clerk since last meeting in November. See Appendix to Agenda for details.	Clerk had dealt with correspondence, see Appendix to Agenda. In addition, a notification had been received from YLCA of the Richmondshire Branch Meeting which is on 9 <sup>th</sup> February at Scorton. MP Rishi Sunak has been invited to speak.	
17.	<b>Public Participation</b>	Opportunity for residents to bring matters to the attention of the Parish Council.		
18.	<b>Items for future Agenda</b>	Opportunity for Councillors to bring up items to be included in next meeting's Agenda.	JS asked if a street light could be installed somewhere near the bridge on the junction of East Road/Church Row. More activities are taking place in the Church and there is no street light at that point making pedestrian access dangerous. Clerk asked to contact RDC to see if anything can be done. There is an existing telegraph pole outside the Old Rectory on East Road which could be utilised. A report of large quantities of dog mess in the front garden at 62 Moor Road had been received. This is an environmental health issue. Clerk to report to RDC. There is a Noodle Bar van parked in the residents parking area on Moor Road it should not be there as it is a business. Clerk asked to report to RDC. SP asked if action could be taken to get RDC to repaint the exteriors of nos. 64, 76 and 78 Moor Road they are	Clerk

			<p>RDC rented properties and in a poor state of repair. Clerk to contact RDC.</p> <p>It was requested that an article be put in the Newsletter asking people to remove posters from telegraph poles around the village after the event they advertise is over. Many are left in place. Clerk to advertise.</p> <p>DD asked if it would be possible to contact RDC and ask if a litter collection could be made around the verges just outside the village as the rubbish is a disgrace and it needs to be done before grass starts growing. Clerk asked to contact RDC to request.</p>	Clerk
19.	<b>Date of next meeting</b>		The next meeting date was confirmed as 21 <sup>st</sup> March 2018 at 7.30pm.	
<u>Meeting ended at 9.30 pm</u>				