

MELSONBY PARISH COUNCIL**MELSONBY PARISH COUNCIL MEETING HELD ON WEDNESDAY 21st SEPTEMBER 2016 AT 7.30PM IN MELSONBY PRIMARY SCHOOL****PRESENT:** Cllr V Elrington (Vice-chair); Cllr W Nixon; Cllr T Sutton; Cllr L Pratt; Cllr D Dixon; Cllr E Harrison; Jill Welham (Clerk); residents.

Item	Covering	Summary	Detail/Action	Action/By Who
1.	Apologies	Apologies received and accepted from AS, Cllr Heseltine	VE to chair meeting in absence of AS	
2.	Declarations of Interest	None		
3.	Police Update	PCSO Danny Loughran attended and gave an update of recent crime reports and ongoing police issues.	Reports of a suspect vehicle driving up a local farm drive. Letter sent to registered keeper. 15/9/16 gunshots and lights reported across fields. Officers attended. Local farm youngsters were hunting. Advice given. Reminder to be vigilant with security. Police have recovered a stash of tools in Middleton Tyas stored in a black gym bag and stashed in a hedge including cutting tools. There have been a number of burglaries in Leyburn area. Warning given about tarmac services. An elderly resident in Middleton Tyas had been targeted, a poor job had been done and provider tried to get £400 for the work. Nothing paid but be vigilant and report to police if approached. Clerk to advertise in newsletter/Facebook, etc. Reports of off-road bikes in the area giving lifts to passengers without helmets. Report to police if seen. Problems with vandalism in Moor Road play park. Police have contacted person responsible and trying to get a community resolution. Police are patrolling the area to try and put a stop to the problem.	Clerk
4.	Minutes of last meeting	The Minutes of the last meeting were agreed.	Signed by Cllr Elrington	
5.				

5a	Telephone box	Updates on signs	No update.	
5b	Burial ground Damage to wall	Update	The wall had been repaired by John Proudlock. Cllrs were happy that work acceptable and agreed to pay invoice.	
5c	Repairs to fence at new burial ground		A new barrier had been built by John Proudlock as per discussions with WN. Finish is not high standard but job is acceptable and invoice to be paid.	
5d	Speeding issues	Update on Community Speed Watch	Clerk had received names of 3 volunteers but 6 required. To re-advertise. Judith Stansfield agreed to volunteer and David brown has expressed an interest.	Clerk
5e	Dog fouling	Update on CCTV requirements and legislation.	Clerk had obtained further information regarding legal requirements for CCTV. The regulations are very onerous and time consuming. Decided not to proceed but to monitor dog fouling situation.	
5f	Emergency Planning	Update from TS	Clerk had received names of 8 volunteers. EH asked for Black Bull to be added to list and WN also volunteered Nixon's garage. Clerk to email list to TS who will arrange a meeting to progress further.	TS/Clerk
5g	NRCP	Meeting dates 14th Sept, 7th December, and 15th March at Gilling West Village Hall.	TS had attended the Sept meeting. He is now on the contact list for future meetings. Items discussed were 1. Council Tax Reduction Scheme – RDC are consulting. Clerk to advertise in Newsletter/Facebook/website and paper copies available from Clerk. 2. Cllr John Blackie of RDC had update on Little White Bus. A new route is being introduced between Barnard Castle and Catterick. New timetable to be advertised but volunteer drivers are required. Clerk to advertise on website/Facebook/Newsletter. 3. An event is being held in Eppleby Village hall on 2/10/16 Celebrating rural Life. Clerk to advertise on Facebook and website. At the next NRCP meeting there will be a forum on defibrillators as some Parishes are unsure of operation.	Clerk

5h	Centenary Fields	Update	Clerk had received no response to advert about Centenary Fields opportunity. No further action required.	
5i	Damaged walls West Road	Update	No update had been received from Area 1. Concerns raised about overhanging trees and growth over beck and problems will get worse when heavy rains arrive. Clerk to write to landowner Andy Hayes to remind him of obligation to clear his sections of the beck. Clerk to email Cllr Heseltine and copy JWP in.	Clerk
5j	Numbering error			
5k	Maintenance of village equipment	Update	Clerk had spoken to Eddie Shedden and he is going to get the strimmer serviced at Sam Turners and advise outcome after final cut of season.	
5l	Tree pruning Glebe Court	Update	Everards had cut back the overhanging trees and branches. A resident of Glebe Court attended the meeting and was not happy about the end result as their view is now of the brown dead conifer that will not re-grow. Neil Everard had spoken to residents and explained that PC had requested the work. Cllrs were shown photos of the finished job by TS and agreed that work done was satisfactory and no further action required.	
5m	Church Row parking issues	Update	Clerk had reported problem to Mark Wood and he was supposed to be contacting owner of vehicle to give advice. The car still parks on the verge occasionally Clerk to chase up Mark Wood.	Clerk
5n	Noticeboard refurbishment	Update	DD had completed the work.	
6.	Planning Applications	<p>Planning Applications: 14/00471/FULL provision of 2 hobbit style holiday homes at Thorndale Trout Farm. No objections.</p> <p>Planning decisions: 16/00110/APDN change of use of</p>	<p>In addition revised drawings had been received for Nixons Garage and a new application for outline permission to build 3 dwellings to the rear of Spencer House on West Road. These were being circulated to Cllrs for consideration.</p> <p>The application for a Telecoms mast at Harelands Farm was discussed as RDC had advised that the</p>	Clerk

		agricultural building Langdale Court. REFUSED 16/00425/FULL erection of domestic garage, 31 Church Row. GRANTED.	existing mast at High Merrybent will have to be removed within the next 6 months and if no agreement reached on position of new mast the mobile service could be lost. Cllrs do not accept the proposed location and Clerk was asked to write to RDC stating that original location was acceptable and don't agree to revised location. RDC had advised that application for replacement doors and windows at the Old Piggery, Parkshill Court had been granted.	
7.	Dog waste bin, Jagger Lane	To discuss and vote on purchasing a new bin on Jagger Lane near Moor House Farm.	RDC had been informed by a resident that a local dog training business was using the bins to dispose of their own and client's dog waste. Clerk had been asked to provide details of business which had been provided. RDC to write to business owner to stop this from happening and believe if this is stopped then the existing bins will be sufficient. To monitor the situation.	
8.	Parking issues	Reply received from RDC regarding issues of parking. To discuss and vote on giving a contribution towards cost of installing grasscrete on the old canteen site to use for parking.	Gary Hudson from RDC was getting a price for the work but this had not yet been received. JWP to speak to GH to chase up quote and item to be included again on next Agenda.	JWP
9.	Grass cutting	To discuss paying RDC more to cut the grass more frequently.	As grass cutting season is almost over it was agreed to add this to the next Agenda when the precept will need to be discussed and budgets agreed.	
10.	Play parks	1. New insurance requires an annual play park inspection. To discuss quotes and vote on which company to choose and if it is necessary to continue with RDC inspections. 2. Vandalism to picnic benches. To discuss locking the play parks at night and any other suggestions related to the matter. 3. To discuss and vote on purchasing a new litter bin for Moor	1. Clerk had got two quotes for annual play park inspection but deadline for registering for RoSPA inspection this year had passed. It was therefore agreed to go with the Playpark Inspection Company but to wait until after new equipment installed in St James Close play park as they will inspect this. It was also agreed to ask RDC to carry out weekly inspections of the play parks as per requirements of insurance for weekly visual inspection. Clerk to arrange.	Clerk

		<p>Road play park. Additional cost for RDC to empty £68.50 + VAT per bin.</p> <p>4. Damage to fence in Moor Road Play Park.</p> <p>5. Update on St James Court play park improvement project.</p>	<p>2. As police have been involved it was agreed to monitor the situation and no further action to be taken at present.</p> <p>3. Decided to wait until next meeting to review the litter situation to see if police involvement reduces problems with litter.</p> <p>4. Clerk had emailed photos of gap in fence where youths have been making a quick escape into the neighbouring fields. Clerk advised that fences will be inspected as part of annual inspection and fence needs to be repaired. Cllrs to visit site and decide what action required. Judith Stansfield also advised another hole in the fence near the outdoor gym equipment. VE can get some fencing but problem with storage.</p>	
11.	Risk Assessment	To discuss risk assessment and confirm requirements for documentation.	The Risk Assessment had not been updated for some time. Clerk went through existing document and amendments were agreed regarding risks for play park equipment with score upgraded to medium risk with additional requirements for maintenance and inspections and costs affecting budget. Clerk to update document.	
12.	Tree pruning work	Quotes obtained for crown lifting of sycamore trees on village green. To discuss quotes and vote on who does work. Application to RDC free of charge but decision is 6 weeks from receipt of application.	Clerk had obtained 3 quotes for tree pruning one for £140 and two for £250. Two of them had suggested cutting back more than the few branches recommended in the tree survey but the other had suggested that another survey of the affected trees should be carried out before submitting application for tree works to RDC. Cllrs agreed that it would be better to cut trees back to height of 15ft above parking area and to go with quote for work by Rob Skelton £140. Clerk to submit application to RDC and notify Rob Skelton once permission granted for work.	Clerk
13.	Fireworks display	To discuss and vote on holding a fireworks display.	A suggestion had been made that a fireworks display should be arranged but it is too late for this year and should be put on Agenda for July next year to organise in time.	

14.	School funding	To discuss request for donation for School towards new computer equipment (details unconfirmed prior to production of Agenda)	No information had been received to await further contact from headmaster.	
15.	Well on East road	The well is in need of clearing out and maintenance. Also to discuss moving Melsonby sign and planter from current position on East Road to the grass near the well. Need to apply to NYCC for licence to move the sign and work must be done by an accredited contractor.	It was agreed that in view of requirements the sign would be left in situ but once clearing works completed the planter would be relocated as it would make more of a feature of the well and be better for planting as exiting position is too shaded. WN, AS and volunteers to work on clearing well and moving planter.	WN/AS
16.	Burial ground	To discuss action to take regarding removal of stone/soil heap from new burial ground.	Clerk had spoken to Neil Everard about removing the heap but he did not want the work as it is difficult to get rid of the material. WN to get a price for the work.	WN
17.	Beck Clearing	To discuss what action should be taken to clear the beck and vote on employing a professional to do the work.	It was agreed that work to clear overgrown areas of the becks around the village was needed. Clerk to contact Mac Plant and Tarns to see if they could give quotes. WN would like to attend any site visit to explain work required.	Clerk/WN
18a.	Open Spaces Survey	To consider and complete the RDC Open Spaces Survey.	Clerk to complete the survey.	Clerk
18b.	Finance	<p>1. Clerk to provide budget report see Agenda Appendix – emailed to Councillors prior to meeting.</p> <p>2. Donation requests: Request from CAB; York Disabled Workers co-operative; Garget Walker House dementia support to vote on making donations.</p> <p>3. To resolve to pay Clerk's salary by standing order.</p> <p>4. Advance notice of precept requirements and need for revised budget in time for November meeting.</p>	<p>1. Update given. WN had received a generous donation of £750 from an anonymous resident to be used towards Village Hall. Clerk to pay money into Village Hall account and put thank you notice in Newsletter.</p> <p>2. A donation of £50 was agreed for CAB, the others were rejected.</p> <p>3. It was agreed that the clerk should be paid by standing order. Letter required to bank signed by both cheque signatories. Clerk to arrange letter.</p> <p>4. Clerk is attending meeting at RDC on 27th October about the precept for next year. It was agreed that a separate meeting should be held to determine the</p>	Clerk

			budget for 2017_18 to be ratified at the meeting in November.	
19.	Correspondence	Clerk had dealt with a number of letters/emails and telephone calls. See Appendix to Agenda for details.	In addition to correspondence listed Clerk had received notification of YLCA branch meeting to be held at Leyburn on 13 th October at 7pm.	
20.	Public Participation	No additional items were raised by members of the public.		
21.	Items for future Agenda	Christmas events and lights.	Clerk to add to next Agenda.	Clerk
22.	Dates of next meeting		The next meeting date was confirmed as 23 rd November 2016 at 7.30pm.	
<u>Meeting ended at 9.40pm</u>				