

MELSONBY PARISH COUNCIL				
MELSONBY PARISH COUNCIL MEETING HELD ON WEDNESDAY 23rd SEPTEMBER 2015 AT 7.30PM IN MELSONBY PRIMARY SCHOOL				
PRESENT: Cllr Angus Stokoe (Chairman); Cllr V Elrington (Vice-chair); Cllr W Nixon; Cllr T Sutton; Cllr L Pratt; Cllr D Dixon; Cllr E Harrison; Jill Welham (Clerk); Cllr Jimmy Wilson-Petch; PC Wilbor; PCSO Danny Loughran and residents.				
Item	Covering	Summary	Detail/Action	Action/By Who
1.	Apologies	Cllr Heseltine		
2.	Declarations of Interest	A Stokoe, V Elrington and T Sutton are members of the Allotment Association. A Stokoe works for Westgarths.	Recorded.	
3.	Police Update	PCSO Danny Loughran presented a Crime Report for August and September.	24/8 Poachers at High Grange left before police arrived. 13/9 Incident at former Durham Transport site – cladding taken – enquiries on-going, may have been a contractor working on site. 16/9 Poachers seen heading towards Dalton area. PC Wilbor advised that burglaries in rural areas have increased in the last month, there had been 8 reports in the Richmondshire rural area, one of which was in Melsonby. Enquiries are on-going. Common theme that people were away on holiday after packing up caravans when burglaries occurred.	
4.	Minutes of last meeting	The Minutes of the last meeting were agreed.	Signed by Cllr A Stokoe	AS
5.	Progress Reports			
5a	Play Parks	LP gave an update on Play Park improvements.	1. The Awards For All grant is pending for outdoor gym in Moor Road play park. 2. Quote received for improvements to St James Close play park £21714. Could save £1500 by removing the old see-saw ourselves. Cllr Wilson-Petch advised that there may be no further money available from the COF fund but if we do apply will need to give at least 30% of cost towards project. Clerk to check with RDC. Agreed	2. LP 3. VE/DD to get quotes Clerk to check funding. 4. LP

			<p>to apply for Yoreventure grant for this project. LP to deal.</p> <p>3. A fence will be required around the outdoor gym equipment, legal requirement. LP had received quotes but price very high. VE and DD to get quotes for metal fence. If COF funds available could apply for funding towards fence.</p> <p>4. The goal posts should be removed for galvanising this month. Need to purchase nets.</p>	
5b	Telephone box	The telephone box had been painted by volunteers. The glass had been purchased and WN has installed it in one side and door, one further side to complete.	WN has installed a notice board inside the box and will complete rest of glass replacement. He may have a TELEPHONE sign for the top.	WN
5c	Footpath repairs	Repairs to footpaths/verges at St James Close had been completed.	No further action.	
5d	Damage to headstone in burial ground	Damage to headstone caused by grass cutting.	Clerk had emailed Mac Plant again, Adrian had been to site but could not find the headstone. Clerk had given details of location and offered to meet them to assist. Nothing further heard.	Clerk
5e	Speed calming measures	Request has been sent in to RDC for new speed survey on Aldbrough Road and West Road	RDC meeting not until end of September. Awaiting outcome to see if we can have a new survey carried out.	RDC
5f	Christmas tree lights	No further progress had been made on lights for the tree.	WN had contacted electrical suppliers YES for information but nothing yet received. Unable to get quote from Northern Powergrid for an unmetered supply until decision made on lights.	WN
5g	Dog fouling	Clerk had received a report of another incident on High Row. The resident concerned had enquired if it would be possible to put up CCTV to catch the culprit.	Clerk had contacted RDC to ask about CCTV, there are regulations relating to position of CCTV cameras in residential locations. RDC do have signs available saying CCTV in operation which we could have if required. Agreed to request signs and clerk to find out when new bin will be installed.	Clerk
5h	Emergency Planning	No further progress on the document.	Cllr Stokoe	AS

5i	NRCP meeting update	No meeting dates had been confirmed. The deadline for the Area partnership grant had been missed but no projects put forward to apply for.	Waiting RDC to advise dates.	
5j	Repairs to fence at new burial ground	Awaiting quotes for cost of replacing fence with a stone wall.	AS had requested a quote but it hadn't been received. Requested that Clerk contact CHS to get quote from them.	Clerk.
5k	St James Close Car Park	No reply had been received from RDC about ownership of car park.	The problem seems to be in hand so no further action necessary.	
5l	Defibrillator	WN has got the defibrillator.	AS and WN to have a meeting to discuss the position of the equipment.	AS/WN
5m	East Road Overgrown Shrubs	NYCC Highways have agreed to cut back the shrubs.	The work should be completed within 12 weeks.	Area 1 Highways
5n.	Damaged walls	The Clerk had written to Cllr Heseltine about the lack of repairs to the damaged walls but had not received a reply. NYCC have insufficient funds for repair to West Road wall and state that East Road is responsibility of land owner.	Requested that clerk contact NYCC to see if they can advise who owns land and also to write to Helen Rennison to find out if they are the owners of the land.	Clerk
5o.	Storage Container for Sports Day Committee	A container has been received.	LP advised that they got the container free of charge and it is installed in her field. No donation is required. No further action.	
5p.	Flag pole for Sports Day Committee	Sports day committee have decided to buy a pop-up flag pole to erect 1 week before the event.	Concern raised about public liability insurance. LP to advise Sports Day Committee about insurance and ensure it is securely fastened.	LP
5q.	Sewerage Survey	DD had spoken to 3 companies to get quotes for a survey. They had all given approx. prices ranging from £6-£10K.	Cllr Wilson-Petch has brought the sewerage issue to the attention of Mark Robson at RDC and it was decided not to proceed with a survey due to high cost. No further action.	

6.	Tree Survey	The tree survey had been carried out the clerk and WN had met the surveyor to discuss.	WN is to cut back the dead branches damaged by children climbing the small oak tree near the noticeboard but it was decided that no further action would be taken regarding other trees as tree survey showed no problems.	WN
7.	Grants	This was dealt with in 5a.	Cllr Heseltine has a fund available for smaller projects.	
8.	Allotments Lease	RDC had agreed to extend the period of the lease from 3 to 5 years.	The fence adjoining the playing field has now become the responsibility of the Parish Council since they took over ownership of Moor Road play park. The lease was agreed and signed by AS and VE. Clerk witnessed and papers to be returned to DC to finalise the lease agreement.	Clerk/RDC
9.	Neighbourhood Watch	At the last meeting the possibility of applying to the Police Commissioners fund for a grant to publicise the Neighbourhood Watch Scheme had been discussed.	The Clerk had put an article in the last Newsletter asking for interested residents to come forward but to date no-one had contacted the Clerk. The Clerk had received an email advising that the Neighbourhood Watch Scheme is being rebranded so it was decided to put this on hold and bring it back to the Agenda at the January 2016 meeting.	
10.	Request for bench in bus shelter	A request had been received from residents to put a bench in the bus shelter.	The Clerk had received a quote from CHS of £240 to build a bench consisting of 3 stone pillars with deck boards on top to form the seating area. Cllrs agreed this was acceptable and the Clerk should arrange for the work to be done.	Clerk
11.	Beck Cleaning	The Clerk had drafted a letter to send to High Row residents which was supposed to be sent out late Sept. DD had already cleared the beck along West Road.	The Clerk is to re-draft the letter to all residents on High Row reminding them of their responsibility to clear the beck in future. Brian Hird had volunteered to clear the beck on the green. Concern was raised about the beck on Moor Road. Requested that Clerk write to Mr Hayes at Layton Lane Farm who rents the adjoining field reminding him of responsibility to clear the beck and also cut back hedges, etc. near his house.	Clerk
12.	Planning Applications	A new application had been received for an extension at Easby Cottage,	Clerk to respond to RDC on current planning application.	Clerk

		Church Row. This was circulating with Cllrs. Application for solar panels at Parkhill Court had been granted.		
13.	Finance	Clerk gave an update of income and expenditure since last meeting.	Cheques were signed including clerk's salary and insurance renewal. Invoice had been received from RDC for election expenses after Agenda produced, this was included in the list of cheques. Invoice received for refill of grit bins. AS and WN to check if any need refilling. WN has got some grit he can provide. PC responsible for grit bin on High Row.	
14.	Correspondence	Clerk had dealt with a number of letters; emails and telephone calls since the last meeting.	Clerk reminded Cllrs of deadline for NY Fire & Rescue consultation and advised about change to Barclay's system for dealing with cheques. The Clerk will no longer receive the original cheques back but electronic copies are available on request.	
15.	Public Participation	1. Complaints have been received about bins in Moor Road play park not being emptied. 2. A cat had died after being poisoned. Suspected that it had eaten poison in allotments. 3. Buddleia on bridge at High Row needs to be cut back. 4. Complaint about picnic bench in St James Close play area too close to resident's house.	1. Clerk to remind RDC to empty bins in play parks regularly. 2. Clerk to write to Allotments Association to ask them to remind members that rat poison must be put down in a box, not loose. 3. WN/AS to cut back the tree. 4. Cllrs will move the picnic bench further away from the resident's property.	
16.	Items for future Agenda	Christmas events for children	DD would like to hold a Christmas event for children of the village.	
17.	Dates for future meetings		The next meeting date was confirmed as Wednesday 18 th November 2015.	
	Addendum	Volunteers have done a lot of work in the village this year ranging from painting the telephone kiosk to keep the planters neat and tidy.	List of people who have helped around the village was started and Clerk is to write to them all to thank them for hard work. Ken Hall provides the plants for the planters around the village and it was agreed that the	Clerk AS

		Parish Council would purchase 3 bags of compost to thank him for his efforts. AS to arrange.	
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The meeting closed at 9.10pm.