

**MELSONBY PARISH COUNCIL**

**MELSONBY PARISH COUNCIL MEETING HELD ON WEDNESDAY 17<sup>TH</sup> SEPTEMBER 2014 AT 7.30PM IN MELSONBY PRIMARY SCHOOL**

**PRESENT:** Cllrs G. Angus (chair), Cllr V. Elrington (Vice-chair), Cllr Julie Hawksby; Cllr Angus Stokoe; Cllr Terry Sutton; Jill Welham (Clerk); Cllr M Heseltine; Cllr J Wilson-Petch; Richie Bastow NYY; Lisa Pratt and residents.

<b>Item</b>	<b>Covering</b>	<b>Summary</b>	<b>Action</b>	<b>By Who</b>	<b>By When</b>	<b>Date Comp</b>
1.	<b>Apologies</b>	Cllr. W Nixon – holiday; PC Wilbor				.
2.	<b>Declarations of Interest</b>	Cllr V Elrington; G Stokoe and T Sutton are members of the Allotment Association. G Stokoe works for Westgarths.	Recorded			
3.	<b>Minutes of Last Meeting</b>	The Minutes of the last meeting were agreed	Signed by Cllr G Angus	GA		
4.	<b>Matters Arising</b>					
4.1	<b>Play Parks/Youth provision</b>	(i) Update was given by L Pratt. (ii) Councillors voted to go ahead with provision of zip wire. (iii) Clerk to arrange meeting with School head re lease of playing field. (iv) Information presented by Richie Bastow from North Yorkshire Youth about support available for youth provision.	1. L. Pratt to arrange a meeting with Matthew Day and Councillors to determine position of equipment in Moor Road Playing Field. 2. L. Pratt to complete application forms for Yorventure Grant and other available grants from COF; Awards for All, Richmondshire Area Partnership Funding. 3. Zip wire to be ordered from Streetscape. 4. Clerk to meet Mr Watson to sort out lease. 5. Information about Youth provision to go on noticeboard and in Newsletter.	1. LP 2. LP 3. Clerk 4. Clerk 5. Clerk		

4.2	<b>Telephone box</b>	(i) Phone box still to be painted (ii) Councillors voted to allow telephone box to be used as a collection point for newspapers.	Telephone box to be painted by Tom Phillips and other residents responsible for newspaper collection. They will install shelving.	Tom Phillips		
4.3	<b>Footpath</b>	Reply from Area 1 regarding repairs to St James Close still outstanding issues.	Site meeting to be arranged with Councillors and Ian Beighton from Area 1.	Clerk/Cllr Heseltine to contact IB		
4.4	<b>Village grass cutting</b>	Cllr Angus still awaiting contact from Gary Hudson at RDC to arrange meeting to discuss putting grass cutting out to tender.	Cllr J W-P to contact Gary Hudson	Cllr J W-P		
4.5	<b>Speed calming measures</b>	Clerk has contacted NYCC about speeding outside school. No funds available for provision of 20mph speed limit but they will visit site and advise if any other action can be taken i.e. move school sign/add slow markings to road.	Awaiting response from NYCC officer dealing on leave. Clerk to email Cllr Heseltine with details of NYCC contact.	Clerk/Cllr Heseltine		
4.6	<b>Christmas tree</b>	Christmas tree has died. Need to get replacement.	GA meeting with Everards to discuss.	GA		
4.7	<b>Richmond Local Plan Core Strategy</b>	No updates				
4.8	<b>Dog fouling</b>	Cllr Angus is getting prices for signs for village green. To adapt Aldbrough St John's notice for Melsonby.	Clerk to get copy of Aldbrough St John notice.	GA/Clerk		
4.9	<b>Library/Church</b>	(i) Judith Stansfield now has key for Church to open up library. (ii) Community Audit Questionnaire regarding Church development circulated to Councillors.	1. Clerk to put JS telephone number on noticeboard for library contact. 2. Clerk to forward replies to Lesley Black	1. Clerk 2. Clerk		

4.5.	<b>Councillors Training</b>	Cllrs A Stokoe; T Sutton and Clerk attending YLCA training courses.	1. AS; TS; Clerk – What Councillors Need to Know 2. AS – Understanding the Planning System		22 <sup>nd</sup> Sept 25 <sup>th</sup> Oct	22 <sup>nd</sup> Sept
5.	<b>Emergency Planning</b>	Update from Cllr Stokoe - has got a few volunteers registered. Continuing to work on Plan.	AS to continue working on draft plan.	AS		
6.	<b>Strategic Plan</b>	Cllr Stokoe proposed registering the village hall/sports pavilion plan as a registered charity to move the project forward. Councillors voted in favour.	To register the proposed development as a charity	AS		
7.	<b>Complaint procedure</b>	Councillors voted to adopt a standard complaints procedure.	Clerk to action necessary procedures for Melsonby PC and advertise in Newsletter and on website.	Clerk		
8.	<b>Openness of Meetings</b>	Discussed new Openness of Local Govt Bodies Reg 2014. Councillors voted to adopt the suggested YLCA policy on the recording of meetings but with proviso that if anyone wants to record meeting the PC will also carry out their own recording.	Clerk to action necessary procedures for Melsonby and advertise on website and at future meetings.			
9.	<b>Mobile Phone Reception</b>	Discussed Vodafone Rural Open Sure Signal Programme. Councillors voted not to join the scheme at this time due to cost and only covers Vodafone customers.				
10.	<b>Primary Engineer</b>	Cllr Angus gave information about Primary Engineer and discussed sponsoring two teachers from Melsonby School to undertake the training.	GA to email full details to Parish Councillors and J W-P. Also to contact school to see if they would be interested.	GA		25 <sup>th</sup> Sept
11.	<b>NRCP meeting update</b>	Next meeting is on 19 <sup>th</sup> Nov 2014. Item on agenda to discuss proposed Outlet Village at Scotch Corner.	J W-P and JH attending next meeting.	J W-P/JH	Nov 2014	

12.	<b>Planning</b>	Update of recent planning applications comments made and plans granted.			
13.	<b>Finance</b>	The clerk had emailed councillors with finance information prior to meeting. Read out.	The clerk was paid.		
14.	<b>Police update</b>	The clerk read out the police update	There are no reports of serious crimes in the area at present.		
15.	<b>Correspondence</b>	Clerk had circulated details of correspondence dealt with to Councillors prior to the meeting. Brief details read out.  Yorkshire Water carrying out pressure tests after clerk reported recurring water leaks in village.  Request for additional drainage on High Row still not had response from NYCC, they are awaiting rain before they assess the requirements.	1. Clerk waiting to hear from Yorkshire Water after tests completed. To notify Councillors of results.  2. Clerk to continue liaising with NYCC regarding drainage issue.	1. Clerk 2. Clerk	
16.	<b>AOB</b>	Cllr Hawksby requested that new Christmas Tree be in place by Christmas.  No indication of proposals for village shop which was sold at auction.	1. GA will advise on Christmas Tree after meeting with Everards but will aim for it to be in place by Xmas.  2. Clerk to write to purchaser of shop to arrange a meeting to discuss future of shop.	1. GA 2. Clerk	

The meeting closed at 9.00pm. The next meeting will be 19<sup>th</sup> November 2014