

MELSONBY PARISH COUNCIL						
MELSONBY PARISH COUNCIL MEETING HELD ON WEDNESDAY 17TH SEPTEMBER 2014 AT 7.30PM IN MELSONBY PRIMARY SCHOOL						
PRESENT: Cllrs G. Angus (chair), Cllr V. Elrington (Vice-chair), Cllr Julie Hawksby; Cllr Angus Stokoe; Cllr Terry Sutton; Jill Welham (Clerk); Cllr M Heseltine; Cllr J Wilson-Petch; Richie Bastow NYY; Lisa Pratt and residents.						
Item	Covering	Summary	Action	By Who	By When	Date Comp
1.	Apologies	Cllr. W Nixon – holiday; PC Wilbor				
2.	Declarations of Interest	Cllr V Elrington; G Stokoe and T Sutton are members of the Allotment Association. G Stokoe works for Westgarths.	Recorded			
3.	Minutes of Last Meeting	The Minutes of the last meeting were agreed	Signed by Cllr G Angus	GA		
4.	Matters Arising					
4.1	Play Parks/Youth provision	(i) Update was given by L Pratt. (ii) Councillors voted to go ahead with provision of zip wire. (iii) Clerk to arrange meeting with School head re lease of playing field. (iv) Information presented by Richie Bastow from North Yorkshire Youth about support available for youth provision.	1. L. Pratt to arrange a meeting with Matthew Day and Councillors to determine position of equipment in Moor Road Playing Field. 2. L. Pratt to complete application forms for Yorventure Grant and other available grants from COF; Awards for All, Richmondshire Area Partnership Funding. 3. Zip wire to be ordered from Streetscape. 4. Clerk to meet Mr Watson to sort out lease. 5. Information about Youth provision to go on noticeboard and in Newsletter.	1. LP 2. LP 3. Clerk 4. Clerk 5. Clerk		

4.2	Telephone box	(i) Phone box still to be painted (ii) Councillors voted to allow telephone box to be used as a collection point for newspapers.	Telephone box to be painted by Tom Phillips and other residents responsible for newspaper collection. They will install shelving.	Tom Phillips		
4.3	Footpath	Reply from Area 1 regarding repairs to St James Close still outstanding issues.	Site meeting to be arranged with Councillors and Ian Beighton from Area 1.	Clerk/Cllr Heseltine to contact IB		
4.4	Village grass cutting	Cllr Angus still awaiting contact from Gary Hudson at RDC to arrange meeting to discuss putting grass cutting out to tender.	Cllr J W-P to contact Gary Hudson	Cllr J W-P		
4.5	Speed calming measures	Clerk has contacted NYCC about speeding outside school. No funds available for provision of 20mph speed limit but they will visit site and advise if any other action can be taken i.e. move school sign/add slow markings to road.	Awaiting response from NYCC officer dealing on leave. Clerk to email Cllr Heseltine with details of NYCC contact.	Clerk/Cllr Heseltine		
4.6	Christmas tree	Christmas tree has died. Need to get replacement.	GA meeting with Everards to discuss.	GA		
4.7	Richmond Local Plan Core Strategy	No updates				
4.8	Dog fouling	Cllr Angus is getting prices for signs for village green. To adapt Aldbrough St John's notice for Melsonby.	Clerk to get copy of Aldbrough St John notice.	GA/Clerk		
4.9	Library/Church	(i) Judith Stansfield now has key for Church to open up library. (ii) Community Audit Questionnaire regarding Church development circulated to Councillors.	1. Clerk to put JS telephone number on noticeboard for library contact. 2. Clerk to forward replies to Lesley Black	1. Clerk 2. Clerk		

4.5.	Councillors Training	Cllrs A Stokoe; T Sutton and Clerk attending YLCA training courses.	1. AS; TS; Clerk – What Councillors Need to Know 2. AS – Understanding the Planning System		22 nd Sept 25 th Oct	22 nd Sept
5.	Emergency Planning	Update from Cllr Stokoe - has got a few volunteers registered. Continuing to work on Plan.	AS to continue working on draft plan.	AS		
6.	Strategic Plan	Cllr Stokoe proposed registering the village hall/sports pavilion plan as a registered charity to move the project forward. Councillors voted in favour.	To register the proposed development as a charity	AS		
7.	Complaint procedure	Councillors voted to adopt a standard complaints procedure.	Clerk to action necessary procedures for Melsonby PC and advertise in Newsletter and on website.	Clerk		
8.	Openness of Meetings	Discussed new Openness of Local Govt Bodies Reg 2014. Councillors voted to adopt the suggested YLCA policy on the recording of meetings but with proviso that if anyone wants to record meeting the PC will also carry out their own recording.	Clerk to action necessary procedures for Melsonby and advertise on website and at future meetings.			
9.	Mobile Phone Reception	Discussed Vodaphone Rural Open Sure Signal Programme. Councillors voted not to join the scheme at this time due to cost and only covers Vodaphone customers.				
10.	Primary Engineer	Cllr Angus gave information about Primary Engineer and discussed sponsoring two teachers from Melsonby School to undertake the training.	GA to email full details to Parish Councillors and J W-P. Also to contact school to see if they would be interested.	GA		25 th Sept
11.	NRCP meeting update	Next meeting is on 19 th Nov 2014. Item on agenda to discuss proposed Outlet Village at Scotch Corner.	J W-P and JH attending next meeting.	J W-P/JH	Nov 2014	

