

<b>MELSONBY PARISH COUNCIL</b>				
<b>MELSONBY PARISH COUNCIL MEETING HELD ON WEDNESDAY 22<sup>nd</sup> MARCH 2017 AT 7.30PM IN MELSONBY PRIMARY SCHOOL</b>				
<b>PRESENT:</b> Cllr A Stokoe (Chair); Cllr V Elrington (Vice-chair); Cllr W Nixon; Cllr T Sutton; Cllr E Harrison, Jill Welham (Clerk); Cllr Wilson-Petch, residents.				
Item	Covering	Summary	Detail/Action	Action/By Who
1.	<b>Apologies</b>	Apologies received and accepted from Cllr D Dixon		
2.	<b>Declarations of Interest</b>	None		
3.	<b>Police Update</b>	No Police Officer attended.	Clerk read out the latest Crime update which showed only one incident in Melsonby of an attempted burglary on 3 <sup>rd</sup> February 2017 when an attempt had been made to access a garage through the roof. Nothing was taken and enquiries ongoing. There were a number of reports of theft in surrounding villages and residents need to remain alert and notify police of any suspicious activity.	
4.	<b>Co-option of new Councillor</b>	Only one application had been received from Stuart Priestley.	It was agreed that Stuart Priestley should be co-opted on to the Council. He signed the Acceptance of Office Form and took his place on the Council	SP to complete and return Declaration of Interest Form to Clerk
5.	<b>Minutes of last meeting</b>	The minutes of the last meeting were agreed.	Signed by AS	
6.				
6a	<b>Telephone box</b>	Updates on signs	No update.	WN
6b	<b>Quarry Lorries</b>	Update	Clerk had contacted NYCC for an update. They had been unable to get a response from the Quarry Manager to their request for a meeting and were continuing to try. No further reports had been received of lorries coming through the village. To monitor the situation.	

6c	<b>Well on East Road</b>	Update on clearance work.	Work is continuing in the clearance but a tree may need to be removed. A site meeting of all Cllrs to be arranged to discuss and AS to get prices for removal of tree.	All Cllrs
6d	<b>Speeding issues</b>	Update on Community Speed Watch. To discuss purchase of speed awareness stickers for bins	Clerk had no further contact from police and DD was absent so no update available. Clerk had received an email regarding speed awareness stickers which can be purchased for residents to put on their bins which would only be displayed on bin emptying day. It was agreed that the stickers would not be effective and none to be purchased. The provision of speed matrix signs was brought up by a resident. This had been discussed at previous meetings and NYCC will not allow them although adjoining authorities do and they seem to be effective. JWP to take it up with the new County Councillor once they have been elected in May. Clerk was asked to write to Julia Mulligan the Police and Crime Commissioner regarding the matter.	Clerk
6e	<b>Parking</b>	Update on provision of grasscrete to old canteen site to provide 6 parking places.	Clerk had advised RDC that PC had agreed to pay towards the provision of the extra area and had been advised that work would be completed before 31 <sup>st</sup> March. No further information had been received.	JWP to check with RDC
6f	<b>Emergency Planning</b>	Update from TS	A meeting of members had been held when 12 members attended. The document was reviewed and TS is now re-writing the document to include the updates. A further meeting will be arranged once this has been done and TS is arranging for a resident who used to write emergency plans to give a talk. Clerk to provide contact details of Clerks of neighbouring PC's to go in the document.	TS/Clerk
5g	<b>NRCP</b>	Update. Next meeting 17 <sup>th</sup> May 2017 at 6.30pm	The last meeting had been cancelled so no update. TS has requested an item for the next NRCP Agenda to discuss Emergency Plans with other Parishes.	TS
5h	<b>Damaged walls West Road</b>	Update	Work had started on the repair to the wall and the road is currently closed. WN asked if the whole stretch of wall is due to be replaced as the part that remains	Clerk

			standing is in poor repair and will soon fall down if not repaired. Clerk to email Area 1. WN also thought that the tree in the stream further up needed to be removed.	
<b>5i</b>	<b>Grit Bin High Row</b>	Update	As previously discussed there is a shrub growing over the grit bin on High Row and it has not been refilled by PC. Clerk to write to owners of shrubs in two gardens next to the grit bin and ask that they be cut back. EH will also mention it to residents.	Clerk/EH
<b>5j</b>	<b>Burial ground</b>	Update on removal of soil and stone heap.	Work has not yet been done as weather conditions not suitable will be done ASAP when conditions suitable.	WN
<b>5k</b>	<b>Grass cutting</b>	Update	Clerk had advised Mac Plant that they had been given the contract to cut the grass. Clerk asked to contact them to find out when cutting will commence and ask if they could cut grass in St James Close play park urgently as it missed the last cut of last year and is now very overgrown.	Clerk
<b>5l</b>	<b>Bungalows maintenance</b>	Update	Fascias had been replaced on all but three bungalows, 29 Moor Road and the two bungalows at the entrance next to the chapel had not yet been done.	RDC
<b>5m</b>	<b>Dog fouling</b>	Request from resident to install dog waste bin on footpath between West Road and Jagger Lane.	Clerk had advised resident that this is private property so we are unable to provide a bin. The problem of dog fouling continues and Clerk to keep advertising on Facebook and website/Newsletter to encourage use of existing bins.	Clerk
<b>5n</b>	<b>YLCA</b>	Clerk had attended branch meeting – update of issues discussed	Peter Featherstone from RDC planning had given a presentation and copies of the notes had been circulated to Cllrs. Council Tax Referendum Principles had not been rolled out to smaller authorities for the next financial year but are still on the Agenda for future. PC's encouraged not to increase precepts unnecessarily. Caps may be applied in future.	
<b>7.</b>	<b>New Burial Ground access path</b>	To discuss procedure for providing a footpath to access the new burial ground and agree course of action.	RDC have advised that it is PC responsibility to provide and maintain a path. An application would need to be made for a Faculty Jurisdiction consent from the diocese and planning permission will also be required	Cllrs/Clerk

			from RDC. It was agreed to arrange a site meeting of Cllrs to decide on a suitable route for the footpath prior to applying for the Faculty.	
8.	<b>Play parks</b>	<p>1. Ongoing problem with rubbish in Moor Road play park. Resident requested a new bin be placed near their house which they would empty weekly. Also to discuss outstanding invoice for 2017/18 bin emptying due to RDC failure to empty bins. To agree if invoice can be paid.</p> <p>2. To discuss possible provision of MUGA pitch in Moor Road play park. DD to provide further information.</p> <p>3. To discuss fence in St James Close play park. Resident requested new fence be provided – update from last meeting.</p> <p>4. Update on remedial work to swing and pirate ship in St James Close play park and update on Yorventure inspection.</p>	<p>1. It was agreed that PC will purchase a metal dust bin which will be chained up near the picnic bench. Someone would need to empty it fortnightly into their own black bin or the main litter bin in the play park for emptying by RDC. Max budget of £30 agreed. AS to buy. Clerk had emailed RDC a number of times when bins had not been emptied during the normal collection. Clerk is now monitoring the bin collection fortnightly and advising RDC of any problems. It was agreed to pay the outstanding invoice and send a covering letter reiterating concerns. Clerk to forward copy of emails sent about the matter and he will take it up at RDC.</p> <p>2. DD absent so deferred to next meeting.</p> <p>3. Clerk had contacted RDC and they are not responsible for the fence. It is PC responsibility to maintain it and if resident requires a higher fence it is up to them to provide it themselves. The fence is acceptable as it is and therefore no further action to be taken.</p> <p>4. The remedial work had been completed and VE and Clerk met with Yorventure to sign off the play park improvement project relating to their grant which was approved. No further action required.</p>	1. AS/Clerk
9.	<b>Planning Applications</b>	<p>Change to RDC communications regarding planning applications new electronic format.</p> <p>Applications received and planning decisions made by RDC see Appendix.</p>	<p>RDC is to consult on new planning applications from 1<sup>st</sup> April 2017 by email rather than paper as per current arrangements. It was agreed that the Clerk will email the details to Cllrs as received and Cllrs will email responses back to Clerk for collation and response to RDC prior to the due date.</p> <p>List of applications and decisions attached to Agenda Appendix.</p>	

10.	<b>Purchase of new strimmer</b>	To discuss and vote on purchasing a new strimmer for village maintenance.	AS had obtained a quote for a new strimmer for £329 he had also got a price for protective trousers £56. Volunteer already has protective headgear/gloves, etc. VE had got comparison quote but couldn't get a better price. It was agreed to go ahead and purchase. AS to arrange.	AS
11.	<b>Pensions Regulator</b>	To agree if staging date for Pension Regulations should be brought forward currently due by 1st August 2017.	It was agreed that the staging date could be brought forward and PC will write to Clerk regarding Pension requirement and necessary action will be taken.	AS/Clerk
12.	<b>Finance</b>	Clerk to provide budget report see Appendix – emailed to Councillors prior to meeting.	Clerk provided budget update see appendix to Agenda and budget report. Annual Return and End of Year Accounts will be on Agenda for approval. Clerk to contact Craig Gibson and ask him to undertake the internal audit again this year.	Clerk
13.	<b>Correspondence</b>	Correspondence received and dealt with since last meeting in November. See Appendix to Agenda for details.	Clerk had dealt with correspondence as per appendix to Agenda and also dealt with an amount of correspondence resulting from a recent burial. In addition an email had been received regarding Richmondshire Best Kept Village competition. An email had also been received from the Cockin Trust regarding renewal of Brian Hird's position as treasurer to the Trust which is a PC nominated position. It was agreed that Brian Hird should continue in the role. Clerk to advise the trust.	Clerk
14.	<b>Public Participation</b>	No additional items were raised by members of the public.		
15.	<b>Items for future Agenda</b>	Opportunity for Councillors to bring up items to be included in next meeting's Agenda.	The Best Kept Village competition to be added to the next Agenda. The sump at the ford is blocked WN requested this be on the next Agenda. The Clerk had written to the resident responsible requesting maintenance last week. Concern raised regarding maintenance of hedges on East Road near the well. JWP is trying to get the Little White Bus to stop in	Clerk

			Melsonby as it travels through the village but we are not included on the timetable.	
16.	<b>Date of next meeting</b>		The next meeting date was confirmed as 24 <sup>th</sup> May 2017 The Annual Village Meeting will be at 7.00pm followed at 7.30pm by the Annual Meeting of the Parish Council.	
<u>Meeting ended at 8.50pm</u>				