

MELSONBY PARISH COUNCIL						
AGM OF MELSONBY PARISH COUNCIL HELD ON WEDNESDAY 19 th MARCH 2014 AT 7.30PM IN MELSONBY PRIMARY SCHOOL						
PRESENT: Cllrs G. Angus (chair), V. Elrington (Vice-chair), W. Nixon, J. Hawksby, Liz Donoghue (Clerk) and residents.						
Item	Covering	Summary	Action	By Who	By When	Date Comp
1.	Apologies	M. Heseltine, V. Golding, B. Conachy				
2.	Declarations of Interest	None				
3.	Minutes of Last Meeting	The Minutes of the last meeting were agreed	signed by Cllr G Angus	GA		
4.	Matters Arising					
4.1	Play Parks	Documentation signed and handover complete. Awaiting paperwork from solicitor and copy of lease.	1. PC to receive final papers from Malcolm Scott. 2. Clerk to meet with Mr Watson regarding school & after school club use of playing fields. 3. Sub committee to meet to organise zip wire. 4. PC reps to meet with Gary Hudson to run through check list for handover.	1. clerk 2. Clerk 3. sub-com 4. GH & cllrs	31.3.14	
4.2	Telephone box	Adoption of red telephone box complete.	1. Telephone box now to paint 2. To decide what to do with it – ask for suggestions? School competition?	1. Clerk 2. TW		
4.3	Footpath	St James Close footpath repairs – complaints.	Highways have responded to say that work has not yet been done to rectify the poor workmanship on the footpath in St James's Close which resulted in damage to grass. Still waiting for quality check & re-seeding. Highways will visit site to check on H&S issue. Clerk to ask for a date for completion – again.	Clerk & Highways	asap	

4.4	Village grass cutting	The area of grass cutting in the contact has been agreed by Macplant and is being reviewed by Highways.	1..Highways still under review. 2.Cllr wondered if Tim Humble might monitor cutting.	1.Clerk & Highways 2.Clerk to ask TH		
4.5	Speed calming measures	The forms have been sent in to NRCP.	1.The PC wish to have physical speed calming measures as well as speed matrix monitoring. 2.JH reported on possible use of NRCP monies for speed matrix equipment base. NRCP would hire equipment for set period.	1.WN & GA 2.JH		
4.6	Christmas tree	Successful bid from NRCP for root tree.	1.Everards to provide tree by end of March. 2. To submit completed claim.	1.Everard 2.JH		
4.7	Richmond Local Plan Core Strategy	There has been no contact with John Hiles.	1.J W-P to contact John Hiles to arrange a meeting	1. J W-P	asap	
4.8	Dog fouling	This has been a bit less of a problem in the village. Street Scene at RDC has cleaned affected areas.	1.Decision to put a notice on village green about dog fouling, need to price signs. 2.Request further steps from Street Scene. 3. Consult YLCA for advice 4. CCTV for village?	1.GA 2.3. clerk 4. WN		
4.9	Library	The library has a new location in the church and a book shelf has been purchased.	1.Need to inform residents when it is available, in newsletter.	1.clerk		
5.0	Emergency Planning Document	Draft document prepared previously.	1.decision to have a further separate meeting . 2.VG to continue requesting permissions for volunteers & contact I. Robinson from Scorton. 3.to add request in newsletter for 1 st aiders & permission to use names as contacts in planning document	1.clerk 2. VG 3. clerk		

6.	Melsonby Strategic Plan	The Strategic plan is to be a 2-3 year plan. John Atkins meeting in Dec resulted in discussion about grants. Decision not to submit applications until further information from Core Strategy meeting.	1. to edit plan & re-circulate document. 2. Clerk to contact	1. & 2. clerk		
7.	NRCP meeting update	JH & J W-P attended meeting, where discussion surrounded the Tour de France event, Arts & Culture festival, Play park Improvement Fund, Broadband, Richmond leisure re-opening pool event and Library cuts.	1.Tour de France grant available £500. Decision to apply for monies to set up pop up car parks in village. Advertise on website. 2.WN to ask about using DCT site. 3. To use village green for food.	1.JH 2.WN		
8.	Planning	Brief discussion on wind turbine applications – been re-applications. Comments on wind turbines being smaller than expected.	1.To ask for feedback following planning applications (only get letter with granted, or not). Look into availability of minutes from planning meetings. 2.to request update on Durham City Transport application for housing. 3. To ask NYCC for help with Parish Plan document.	clerk		
9.	Finance	The clerk had circulated the finance information prior to the meeting.	1.The clerk was paid for Jan-March 2014. 2. The new budget was presented. 3. To apply for one green bin at Church yard.	clerk		
10.	Clerk's Report	The clerk's report had been circulated prior to the meeting giving planning and financial details.	Clerk read out report.	Clerk		
11.	Parish Council Vacancies	Cllr BC moving from Melsonby & has resigned. Clerk gave her resignation after 4 years work.	1.New position to be elected at AGM in May. Post to be advertised. 2.Post to be advertised. Cllrs thanked her and were sorry to see her go.	clerk		
12.	Police update	An update for Feb-March had been provided. Read out report from PC Wilbor – spate of burglaries locally.	Clerk received contacts on Neighbourhood watch & Ringmaster & will find out who is still involved. To provide information to VG for Emergency Planning Document.	Clerk & VG		

13.	Correspondence	The clerk's report dealt with correspondence.	1. Michael Heseltine sent Parish boundary map for Cockin Trust applications. 2. Thank you from Citizens Advice Bureau for donation.			
14.	AOB	Additional items were brought up.	1. Footpath sign from outside Rennison's has gone – to put back up. 2. Walls in disrepair – to contact Highways. 3. Trees been topped in church yard – others to be checked by Gary Hudson. 4. Update on shop & pub situations discussed. 5. To advertise Oil Co-op again in newsletter. Stuart Priestly thanked for setting up efficient co-op.			

The meeting closed at 8.55pm. The next meeting will be May 2014.