

MELSONBY PARISH COUNCIL						
MELSONBY PARISH COUNCIL MEETING HELD ON WEDNESDAY 9 <sup>TH</sup> JULY 2014 AT 7.30PM IN MELSONBY PRIMARY SCHOOL						
PRESENT: Cllrs G. Angus (chair), V. Elrington (Vice-chair), W. Nixon, Jill Welham (Clerk); Cllr J Wilson-Petch; Angus Stokoe; Terry Sutton; Lisa Pratt and residents.						
Item	Covering	Summary	Action	By Who	By When	Date Comp.
1.	<b>Apologies</b>	J. Hawksby and PC Wilbor had sent their apologies.				
2.	<b>Co-option of new Councillors</b>	Three candidates applied: Angus Stokoe; Terry Sutton and Lisa Pratt. They had provided letters and each spoke for a few minutes prior to the vote. The Parish Council members and the clerk left the room for the votes.	All Councillors voted for A Stokoe as first choice and T Sutton as second choice. Councillors were impressed with all applicants and invited L Pratt to become Chairperson of the Play Parks Committee which she accepted. A Stokoe and T Sutton were co-opted onto the council, they signed their Declarations of Acceptance and duly joined the Council for the remainder of the meeting.	As and TS to complete Register of Interest Forms and return to Clerk to send to RDC	AS; TS and Clerk	16 <sup>th</sup> July 2014
3.	<b>Declarations of Interest</b>	Cllr V Elrington; G Stokoe and T Sutton are members of the Allotment Association. G Stokoe works for Westgarths.	Recorded			
4.	<b>Minutes of Last Meeting</b>	The Minutes of the last meeting were agreed	Signed by Cllr G Angus	GA		
5.	<b>Matters Arising</b>					
5.1	<b>Play Parks</b>	L Pratt elected Chairperson of Play Parks Committee. Clerk has collected paperwork from solicitor and confirmed estimate for cost of supply and installation of zip wire.	1. Clerk to arrange meeting with Mr Watson to discuss lease and use of playing fields for school and after school club. 2. Clerk to contact Matt Day of Streetscape to arrange meeting to discuss zip wire installation. 3. LP to organise committee and look into fundraising.	1.Clerk 2.Clerk 3. LP		

5.2	<b>Telephone box</b>	Adoption of red telephone box complete. Needs to be painted and a use decided upon.	<p>1. Telephone box now to paint WN has purchased paint and will purchase brushes, etc.</p> <p>2. GA to arrange for Will Smith to undertake the painting of the box and the pump next to it.</p> <p>3. To decide what to do with it – ask for suggestions? School competition? One suggestion to make it into a village noticeboard.</p>	<p>1. WN to purchase paint brushes.</p> <p>2. GA</p> <p>3. Sarah Armitage to speak to school to arrange comp.</p>	ASAP	
5.3	<b>Footpath</b>	St James Close footpath repairs – complaints. Clerk had written to Cllr Heseltine and he has contacted Area 1.	<p>1. Awaiting further information from Cllr. Heseltine.</p> <p>2. Cllr Heseltine has been ill, proposed that PC should send get well card. Clerk to arrange.</p>	<p>1.Cllr Heseltine/ Area1</p> <p>2. Clerk</p>		2. card sent
5.4	<b>Village grass cutting</b>	Cllr G Angus has had a meeting with Mac Plant. Grass is cut by 3 organisations – Mac Plant; RDC and NYCC Highways. Small issues resolved with Mac Plant and they are to be paid for work done to date. Cllr Angus now to meet with Gary Hudson from RDC to discuss cutting of grass in playing fields, issues of grass being left too long between cuts and grass cut not being removed causing health issues with cats using it as toilet.	<p>Meeting to be arranged between GA and G Hudson. GA to ask how much the grass cutting costs with a view to putting it out to tender.</p> <p>J W_P requested to be advised of meeting date.</p>	<p>GA/ J W-P</p>	ASAP	
5.5	<b>Speed calming measures</b>	Clerk has contacted Chloe Lewis at RDC and requested to be involved in funding for speed matrix bases and rota for matrix signs. RDC waiting to see if funding will be available.	<p>1. Waiting further info from RDC re-funding of speed matrix bases and signs.</p> <p>2. Clerk to contact Highways to discuss possibility of extra signage for school and find out policy regarding 20mph speed limit near school.</p>	<p>1. RDC</p> <p>2. Clerk</p>	<p>1. Oct 2014</p> <p>2. ASAP</p>	

		Clerk had also contacted PC Wilbor who supported irregular use of speed matrix boards. Speeding is issue in rural areas and any specific cases of dangerous or careless driving should be reported to PC Wilbor who will investigate. An issue of speeding along West Road near the School was discussed.			
5.6	<b>Christmas tree</b>	Cllr G Angus gave update on discussion with Everards about replacing the Christmas tree with another variety. Clerk advised implications of Planning issues in Conservation Area.	1. Everards have advised against a traditional Christmas tree and any change could not take place until Oct due to growing season. If the tree is to be replaced it would need to be measured to make sure it complies with Planning regs. 2. GA sourcing Christmas lights and get specs for base which could also have planning implications.	1. Cllrs to decide if tree to be changed. 2. GA	1. Oct 2. ASAP
5.7	<b>Richmond Local Plan Core Strategy</b>	A consultation document has been received regarding amendments to the wording of the Core Strategy.	Document circulated to all Cllrs, no comments. It does not affect the detail of the documents but relates to wording changes only.		
5.8	<b>Dog fouling</b>	Clerk gave update. Forms now available for people to report dog fouling incidents. New regulations come into effect 2015 regarding banning dogs from certain areas if dog fouling becomes a regular problem. Cllr Nixon concerned by increased number of dogs being exercised on village green.	Cllrs would like to place signs on village Green advising it is a play area. 1. Clerk to contact RDC to clarify wording and position of signs. 2. GA to get estimates for cost of signs.	1. Clerk 1. GA	
5.9	<b>Library</b>	The clerk had emailed Stephen Harwood about open/closed sign for library. He is taking it up with Church Wardens. Judith Stansfield is getting a key and will be able to open the library out of church times if people can't go when it is normally open.	Waiting reply from S Harwood J Stansfield to advise when she has the key.		JS now has key

6.	<b>Emergency Planning Document</b>	Chairman required for Committee to take the document forward. Need to include first responders.	A Stokoe agreed to become chairman of Emergency Planning sub-committee. J Stansfield also wants to be involved. Clerk to email document to AS	Clerk/AS		
7.	<b>Melsonby Strategic Plan</b>	Clerk provided update of insurance for playing fields for private parties. Council is insured against any negligence on its part but it is responsibility of people using the park to do their own risk assessment and they are responsible for any accidents caused by misuse. Discussed possibility of using Village Green for car boot/ table top sales to raise money for play parks fund. Sports Day Committee will hire out gazebos for parties/events.	1. Anyone can use the playing fields/village green for private parties. Parish Council request donations towards Play Parks fund on these occasions. Details of exact usage to be clarified.  2. J W_P having a meeting with RDC on 15/07/14 to discuss possibility of Parish Council purchasing the land outside the Moor Road playing field for vehicle access with a view to a Village Hall being built on the field in the future.	1. Cllrs  2. J W-P		
8.	<b>NRCP meeting update</b>	Next meeting is on 19 <sup>th</sup> Nov 2014. Item on agenda to discuss proposed Outlet Village at Scotch Corner.	J W-P and JH attending next meeting.	J W-P/JH	Nov 2014	
9.	<b>Planning</b>	Update of recent planning applications. Four applications received and commented on. Objections made to application for PV array at Middle Caves Farm. Discussion of Pre-Application consultation for wind turbines at Bracken House and High Grange, some objections made. Two applications have been granted permission.				
10.	<b>Finance</b>	End of year audit was submitted by 16 <sup>th</sup> June 2014. Clerk presented Budget Report. Cheques signed.	The clerk was paid.			
11.		Number accidentally omitted from Agenda				
12.	<b>Police update</b>	The clerk read out the police update	There are no reports of serious crimes in the area at present.			

13.	Correspondence	<p>Correspondence received:</p> <ol style="list-style-type: none"> <li>1. Richmondshire Area Partnership Fund grants available.</li> <li>2. Letter of thanks from Stanwick Group of Churches for donation.</li> <li>3. Email from resident regarding flooding issue on High Row.</li> <li>4. NYCC – advance notice of reduction in areas of grass to be cut from Apr 2015.</li> <li>5. Richmond Local Sports Association – Junior Sports Award and affiliation.</li> <li>6. YLCA – AGM Invitation.</li> <li>7. Mac Plant invoices</li> <li>8. Highways Agency – invitation to attend liaison meeting.</li> <li>9. Cheques received.</li> </ol>	<ol style="list-style-type: none"> <li>1. Clerk to get application form from RDC.</li> <li>2. No further action.</li> <li>3. Clerk has reported to NYCC Highways and will monitor. Cllrs discussed digging a trench into the beck to allow water build up to drain.</li> <li>4. Awaiting further info from NYCC</li> <li>5. Cllrs agreed to pay £5 for affiliation and clerk to put item in newsletter requesting nominations for Awards.</li> <li>6. No-one available to attend.</li> <li>7. Cheques signed.</li> <li>8. J W-P attending</li> <li>9. Clerk paid cheques into bank for Allotments Association rent £305 and Co-op Funeral Services for headstone inscription £78. (£3.00 was for church costs which they have donated to Parish Council.</li> </ol>	<ol style="list-style-type: none"> <li>1. Clerk</li> <li>3. Clerk</li> <li>5. Clerk</li> <li>8. J W-P</li> </ol>		
14.	AOB	<ol style="list-style-type: none"> <li>1. J Stansfield raised issue of increased number of water leaks in the village.</li> <li>2. W Nixon mentioned repairs to walls in village. Wall on West Road near Ford has been damaged for some time and now wall near Village Green awaiting repair.</li> <li>3. Gullies in the village were cleaned last week.</li> <li>4. J Stansfield mentioned light cleaning which should be done on 5 year cycle.</li> </ol>	<ol style="list-style-type: none"> <li>1. Clerk to write to Yorkshire Water asking for explanation of increase in number of leaks.</li> <li>2. J W-P will bring up wall repairs at his meeting with RDC on 15<sup>th</sup> July. GA has been in touch with G Hudson RDC regarding repair of wall on East Road near Village Green and asked them to repair urgently.</li> <li>4. Clerk to check with RDC, some done last week.</li> </ol>	<ol style="list-style-type: none"> <li>1. Clerk</li> <li>2. JW-P/RDC</li> <li>4. Clerk</li> </ol>		

The meeting closed at 9.00pm. The next meeting will be September 2014.